



## **DRAFT MINUTES OF THE MEETING OF AXBRIDGE TOWN COUNCIL HELD ON MONDAY 10 MARCH 2025**

**Meeting commenced:** 7.30pm

**Meeting concluded:** 9.44pm

**Present:** Councillor Page (Mayor), Ham (Deputy Mayor), Browne, Jordan, Robertson, Smith, Taylor, Thomas and Wells.

**Also in attendance:** Mrs V Brice (Town Clerk) together with Somerset Councillor Ferguson (for part of the meeting)

### **176.24 Apologies for absence**

**RESOLVED:** that apologies for absence from Councillor Faulkner (work commitment) and Councillor Willis (personal commitment) be received and approved.

### **177.24 Draft Minutes of the Council Meetings held on 10 February 2025**

**RESOLVED:** that the minutes of the Council meeting held on 10 February 2025 be approved as a correct record and be signed by the Chairman subject to the word "Townsend" being shown correctly in minutes 168.24.24(a).

### **178.24 Declarations of Interest**

#### **Declarations of Interest:**

**Councillor Browne** – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living close to the site (minute 183.24(b) refers) and would leave the meeting should this item be discussed.

**Councillor Ham** – declared a personal interest in the locking of the public conveniences which was currently being undertaken by a family member (minute 194.24(b) refers)

**Councillor Taylor** – declared a Disclosable Pecuniary Interest in relation to the reserved matters planning application 02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way - living adjacent to the site (minute 183.24(b) refers) (see below for dispensation). He also declared a Disclosable Pecuniary Interest in relation to application - 2/25/00006/GNN for the prior approval of a change of use of agricultural buildings to 2 dwellings at Townsend Farm (minute 183.24(d) refers)

**Councillor Wells** – declared a Disclosable Pecuniary Interest in relation to planning application 02/25/00008 for a self build dwelling north of Starrs Close, being the applicant, and would leave the meeting during consideration of this item (minute 184.24(e) refers). Fellow councillors knew Councillor Wells, being a long-standing member of the Council, so acknowledged this fact. Whilst fellow members acknowledged this interest, no Disclosable Pecuniary Interests were declared so there was no need for members to leave the meeting or formally approve a dispensation to ensure business continuity. Members had an open mind and the application would be considered on planning grounds.

#### **Dispensations:**

**Councillor Taylor** - had a dispensation to speak and vote on applications relating to this site (02/22/00021 for up to 53 dwellings on land to the south of Houlgate Way) and indicated he wished to use this dispensation at this meeting (minute 183.25.24(a) refers).

#### **179.24 Public Participation - none**

#### **180.24 Reports from Police and Somerset Councillors**

**Police:** Crime Statistics for February were awaited. Officers had helped chase an update on the Speed Indicator Device grant application.

**Somerset Councillors:** Somerset Councillors Ferguson and Ham updated on the setting of the budget and ongoing concerns with increasing costs for services like social care and Special Educational Needs and Disabilities (SEND) and the need to reform central government funding. Reference was made to a couple of local projects and to plans for a Mayor combined authority covering Somerset, Dorset and Wiltshire.

#### **181.24 Written Reports – Outside Bodies**

**Axbridge and District Museum Trust:** Members had received the draft minutes of the meeting held on 18 February 2025.

**Sports and Social Community Association:** Plans were underway to mark VE Day on 8 May 2025. The Annual General Meeting would take place on 21 March at 7pm in The Lamb.

#### **182.24 Committee and Group Membership**

Councillors Robertson and Smith were welcome to observe Committee and Group meetings.

**RESOLVED:** that Councillor Smith join the Leisure and Recreation Advisory Group.

#### **183.24 Planning**

##### **a. Draft minutes of the Planning and Licences Committee meeting – 24 February 2025**

Members received the draft minutes of the meeting. The Committee would ensure that the declarations of interests had been accurately recorded. Members noted that an application had been submitted for 3 dwellings at Waterside, Axbridge Road (application number 17/25/00010) with a response date of 17 March 2025. It was agreed that consideration of the application be delegated to the Planning and Licences Committee and an extension would be sought to help facilitate this.

##### **b. Houlgate Way**

There was no update. This item would be removed from future agendas, unless anything specific issues had arisen.

##### **c. Land to the South of Orchard Road**

Following an approach from the agents, members of the Committee had met with the agents intending to submit development plans for land to the South of Orchard Road so they could outline their plans. The agents would shortly be consulting residents on the proposals and would be willing to attend a public meeting, when the application is submitted, in accordance with the Town Council's procedure. In the meantime, the Council could go back with anything ideas/thoughts/concerns which may be of benefit to the Town.

**RESOLVED:** that the Committee discuss this matter in more detail at its next meeting.

**At this juncture, Councillor Taylor, having declared a Disclosable Pecuniary Interest in the following item left the room.**

**d. Planning Application 02/25/00006/GNN Change of Use of Agricultural Buildings to two dwellings, Townsend Farm**

The Committee had been notified of and had considered the application to determine if prior approval is required for a proposed change of use of agricultural buildings to 2 no dwellinghouses. An initial response had been sent to say that the Council considers a full application would be necessary. Clarification was sought on the prior approval process. Further consideration was given to this application.

**RESOLVED:** that Somerset Council be advised that, further to its earlier response, Axbridge Town Council objects to this proposed development on the following grounds:

Location - the proximity of the development to the chicken sheds and the gas powered energy generator - being within the high concentration fall out zone of the industrial generator; and Highways - potential increase in traffic onto an already dangerous junction.

**At this juncture, Councillor Taylor re-joined the meeting. Councillor Wells, having declared a Disclosable Pecuniary Interest in the following item left the room.**

**e. Planning Application**

**Planning application number:** 02/25/ 00008/JMS

**Proposal:** Erection of 1no. self-build dwellinghouse.

**Location:** Land to the North of, Starrs Close, Axbridge, Somerset, BS26

**RESOLVED:** that Somerset Council be advised that Axbridge Town Council has no observations to make on the above application.

**At this juncture, Councillor Wells re-joined the meeting.**

**184.24 Administration and Finance**

**a. Report of the Group**

Members received the report of the Group. The key items are set out below.

**b. Open Spaces Contract**

The Open Spaces Contract had been drawn up, following liaison with the relevant groups, and issued to potential contactors, with quotes sought by 14 March 2025. It had been intended to award the contract for a four-year period from 1 April 2025. The Council considered the process for considering and awarding the contracts

**RESOLVED:** that the Clerk be delegated to award the contract(s) in consultation with the Administrative and Finance Advisory Group who would meet on Monday 17 March 2025, at 6pm/6.30pm (prior to the Annual Assembly meeting), to consider the submissions in detail. (Should agreement not be reached, the matter would be brought back to Council).

**c. Policy for Reviewing Standing Orders and Revised Index for Policies**

Members considered a policy setting out how the standing orders and various appendices could be regularly reviewed, listing the items to be reviewed, the body responsible for each and the review frequency. It was also suggested that the index to the Council Policies

(Appendix D to the standing orders) be revised to show the policies grouped within the responsible committees/groups.

**RESOLVED:** that the policy for reviewing the standing orders and appendices, and the index to the list of policies, be approved accordingly.

**d. Asset Register**

The annual check of the asset register had been carried out by the group. The new mayoral robes and bicorn hat had been added. The clerk would also add in the new cycle racks in The Square.

**RESOLVED:** that that check of the Asset Register be noted.

**e. Website Flyer**

A draft flyer had been produced to be printed and delivered to all households to promote the new website.

**RESOLVED:** that flyer be printed and distributed accordingly.

**f. Laptop for Assistant Clerk**

The Council had previously agreed to purchase a laptop for the assistant clerk, which needed to be achieved before October 2025 as it would not accommodate the windows 11 update. £1000 had been included in the budget. An HP laptop from John Lewis which had the key requirements would cost £649.

**RESOLVED:** that the laptop (or similar laptop) be purchased accordingly.

**g. Community Table**

Axbridge Cricket Club had booked the community table on in May 2025.

**h. Monthly Financial Report**

Members received a monthly financial report for March 2025 setting out the payments for ratification and authorisation together with the receipts, direct debits and standing orders received/paid in February 2025. Members noted that the office had purchased a box of paper (to be ratified) and considered two recent invoices one relating to the flowers at the Civic Service (members thanked Mrs Strange for the display) and one from the Town Maintenance Contractor. Members also discussed donations relating to the Civic Service (minute 188.24(c) also refers to this item).

**RESOLVED:**

- 1) that a donation of £25 be made to both Cheddar Guides and to Cheddar Valley Rangers to thank them for serving tea and cake at the Civic Service;
- 2) that the anticipated invoice from the organist be paid upon receipt;
- 3) that the list of payment of invoices for March 2025 as updated at the meeting, be ratified and approved (Appendix A)
- 4) that the Direct Debit and Standing Order payments for February 2025 and the receipts for February 2025 be noted (Appendix B)

## **185.24 Highways Advisory Group**

### **a. Report of the Group**

Members received a report of the group updating on various highways matters. The key items are set out below.

### **b. A38 Improvements at Cross**

Members had received the presentation detailing the proposed improvements on the A38 including the junction at Cross. It was noted that funding had not yet been approved. The consultation response date was 24 March 2005.

**RESOLVED:** that the plans be made available at the Annual Assembly meeting and that this be published on social media accordingly.

### **c. Land to the rear of Starrs Close leading to Houlgate Way**

A date would be fixed to tidy up this area.

### **d. Speed Indicator Devices (SID's)**

The Police Community Trust had replied to say that unfortunately the application process had been postponed and that, when the fund re-opens, the Town Council's application would be considered by the Board of Trustees. The Clerk had replied to seek confirmation of the timescale and to also advise that the Memorandum of Understanding had been signed and that the Council had the support of Somerset Council. A reply was awaited.

### **e. Highways Improvements**

No further update – plans to improve the A38 had been mentioned earlier in the meeting (minute 185.24(b) refers).

### **f. Highways Matters**

Axbridge Layby – further fly-tipping had taken place at the layby. The Assistant Clerk would be asked to seek removal of the fly-tipping and ask whether any signs could be placed to indicate that fly-tippers would be prosecuted. Members also intended to have a site visit to tidy up the area.

Verges – Old Church Road – there had been no response as yet in relation to a site meeting/options for safer matting.

General road maintenance – a member consider road surfaces were generally getting worse.

Verge at Townsend – the verge in the central island was regularly being damaged by lorries. Somerset Highways would be asked whether it would be permissible to place a boulder in this location to address this.

Tree in Starr's Close – a tree in Starrs Close, which had been an issue before, was again very large and needed cutting back – affecting the adjoining pathway. Officers would report this to Somerset Council.

Obscured Road Sign, Townsend – a road sign, possibly warning of falling rocks, was obscured by ivy.

Overgrown hedges – correspondence had been received regarding overgrown hedges impacting on pavements. This would be re-raised on social media in the first instance.

## **186.24 Cemeteries, Allotments and Open Spaces**

### **a. Report of the Group**

Members received a report of the Group. An allotment inspection had been held on 12 February 2025 and the works to 9A and 9B would take place after Easter. A cemetery site inspection would take place on Thursday 13 March to consider options for the Garden of Remembrance. The memorial bench would be delivered later this week and the Town Maintenance Contract would be asked to install it.

### **b. Cost of Foundation Bases**

The company currently providing the foundation bases had advised that due to a sharp increase in costs over recent years, the cost of providing and installing the bases would be £98 each. The current cost was £40 which was re-charged to the family when the plot was used. The group accepted the explanation and proposed that the Council continue with these arrangements.

**RESOLVED:** that the new cost of the foundation bases be agreed and that this be reflected in the imminent review of the cemetery fees and regulations.

### **c. Open Spaces Matters -**

Bins left out in Moorland Street Car Park – waste bins were being left out by the entrance to Moorland Street Car Park, in particular, and residents would be reminded to take bins back in as soon as possible after collection. Notes would be placed on the individual bins if this was not addressed.

## **187.24 Leisure and Recreation**

### **a. Report of the Group**

Members received a report of the Group updating on numerous Leisure and Recreation matters. The container had not yet been moved to the correct position. The pitches would be cut and rolled for this weekend.

### **b. Play Area and Public Conveniences Logs**

The logs for January 2025 were made available in time for the meeting. A small gap in the safety surfacing would be monitored/addressed.

**RESOLVED:** that the Play Area and Furlong Safety Check Log and the Public Convenience Log for January 2025 be approved and signed by the Chairman.

### **c. Public Conveniences – Contracts and Associated Matters**

The Town Council had previously agreed to accept the quotation from DANFO for the cleaning of the public conveniences. A service level agreement had been received for a three year period which would fix the quotation to the agreed price except for RPI. Payment would be made monthly. Arrangements for locking the public conveniences would be discussed in confidential session (minute 194.24 refers).

The contract for servicing the handriers was also due to expire on 31<sup>st</sup> March 2025. The existing company were providing a quote. This matter would be further discussed in confidential session (minute 194.24 refers).

**RESOLVED:** that the Service Level Agreement be signed for a three year agreement and a purchase order sent.

**d. Furlong Discussions**

Discussions with the footballers continued regarding various works to the furlong.

**e. Recreation Field**

The Chairman updated on matters relating to the recreation field as set out in the report. The tree works had been undertaken, as previously agreed, which had been necessary as they were dead/dangerous. The Town Maintenance Contractor would cut and stack them. A gate had been provided by a local farmer free of charge – there would be a cost for installation. It was proposed that a dog bin be sited on the wall by the sub-station at the bottom of Knightstone Close. Officers would contact the electricity company to seek their permission to place the dog bin on their wall.

**f. Town Maintenance Report**

The Town Maintenance Contractor had worked 10 hours during January and February 2025 undertaking usual litter works and removing logs at the allotments.

**g. Highways Matters**

School Hedge – The Chairman would contact the contractor.

Damage to the Town Car Park signs – the “48” plaque on both signs had been damaged/removed again. This was criminal damage and would be reported to the police.

**188.24 Personnel and Protocol**

**a. Draft Minutes of the Personnel and Protocol meeting held on 24 February 2025**

Members received the draft minutes of the above meeting. It had been suggested that the council arrange first aid training – possibly to include using a defibrillator. The council's attention had also been drawn to bleed kits. The Deputy Mayor would make further enquiries into the training with a view of undertaking two sessions – one in an afternoon and one in an evening.

**b. Mayor's Banquet**

The Mayor's Banquet would be held on 26 April 2025. A small event was being organised.

**c. Civic Service**

The Civic Service had been held on Sunday 2 March 2025 and had been a lovely day. Donations had been considered earlier in the meeting (minute 184.24(h) refers),

**d. Mace Bearers Hat**

The mace bearers hat was too small and he had asked whether it would be possible to adjust it or purchase a new hat. The Clerk would contact the company who had made the new mayor's robes to seek the price of a tricorn hat with braiding.

## **189.24 Strategic Planning Advisory Group**

### **a. Report of the Group**

The Group had not met since the last council meeting.

### **b. Additional Land – Moorland Street Car Park**

At the last meeting, members noted that Somerset Council had responded to the Town Councils enquires wishing to take up the option to buy the additional land at Moorland Street. They had clarified the process and would instruct their solicitors to progress this. The Chairman would confirm that the cost remained at £10,000 and had spoken with the tenant. The Clerk had contacted the Town Council's solicitor.

**RESOLVED:** that the council uses the option to buy to purchase the additional land at Moorland Street (on which the children's centre is sited) in the sum of £10,000 and that the Council's solicitor be instructed to undertake this work on the council's behalf (costs to be met from the Community Infrastructure Levy fund)

### **c. Green Verges**

A response regarding a site meeting/safer matting was awaited.

## **190.24 Filming in Axbridge**

A company wished to film in Axbridge on Monday 17 March – Wednesday 19 March which would involve an afternoon of filming in the play area and use of the north side of the Town Car park. A price had been negotiated, subject to the Council's approval. The company had been asked to safeguard accesses into the car park and to manage the physical closure of the spaces. The Town Council would put up advance warning signs.

A second filming company also wished to re-visit Axbridge to film for a second series and an initial meeting would be held with them on 14 March 2025.

**RESOLVED:** that the proposed fee of £3000 be agreed and that the Clerk sign the agreement with the filming company accordingly.

## **191.24 Nomination of Mayor and Deputy Mayor**

The Chairman sought nominations for Mayor and Deputy Mayor for 2025/26. Councillor Page nominated Councillor Ham as Mayor, which was duly seconded. No other nominations were received. Councillor Ham proposed Councillor Willis as Deputy Mayor, which was duly seconded. He had indicated he would be willing to undertake this role. No other nominations had been received or were forthcoming.

Members noted that the Annual Council meeting and Mayor Making ceremony would be held on Monday 12 May 2025.

### **RESOLVED:**

- 1) that Councillor Ham be nominated as Mayor for 2025/2026v (Councillor Page and Councillor Browne); and
- 2) that Councillor Willis be nominated as Deputy Mayor for 2025/26 (Councillor Ham and Councillor Wells)

## 192.24 General Correspondence, Consultation and Diary Dates

Members received the correspondence page and noted the following:

Automatic Fire Alarm Consultation - this was half way through the consultation period and councils were being asked to further promote it on social media.

Drone – The church had been notified the Clerk of plans to allow a drone to film for a short period around the church.

Simpler Recycling – Somerset Council had provided a briefing update on a change to waste law which would mean that all households, organisations (including schools, Parish Councils, local authorities, places of worship) and businesses will need to recycle the same set of materials. The timeline for comply would depend on the number of employees. This information would be shared on the website and social media.

Wilder Churches – information on this had been sent to the Church.

Culturalinks – a request had been received from a Community Interest Company in Taunton to support their first event – the International Day of Happiness. The Clerk would offer to display a poster.

The diary dates are as follows

| Date                    | Meeting  | Time                       | Venue  |
|-------------------------|--|----------------------------|--|
| <b>COUNCIL MEETINGS</b> |  |                            |  |
| Monday 10 March         | Council  | 7.30pm                     | Axbridge Town Hall   |
| Monday 17 March         | Annual Assembly meeting (meeting of the electorate)            | 8.00pm                     | Council Chamber  |
| Monday 24 March         | Personnel and Protocol<br>Planning and Licences<br>Highways    | 6.45pm<br>7.15pm<br>8.00pm | Axbridge Town Hall<br>Axbridge Town Hall<br>Axbridge Town Hall |
| Monday 31 March         | Town Council/Town Trust meeting - representatives              | 8.00pm                     | Council Chamber  |
| TBC                     | Leisure and Recreation   |                            |  |
| TBC                     | Strategic Planning   | 7.30pm                     | 15 Hippisley Drive   |
| Monday 7 April          | Admin and Finance  | 7.30pm                     | By Zoom  |
| Monday 14 April         | Planning and Licences (if needed)<br>Council                   | 6.45pm<br>7.30pm           | Axbridge Town Hall<br>Axbridge Town Hall                       |
| Tues 22 April (TBC)     | Leisure and Recreation<br>Cemetery, Allotments and Open Spaces | TBC<br>TBC                 | The Lamb<br>Zoom   |
|                         |  |                            |  |
| <b>Other events</b>     |  |                            |  |
| Thursday 13 March       | LCN  | 6.30pm                     | Blackford Village Hall   |

## 193.24 Exclusion of Press and Public

**RESOLVED:** that, in view of the confidential nature of the business about to be transacted which contains contractual information, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

## 194.24 Confidential Item: Public Conveniences Cleaning Contract

The Council had previously agreed to continue with the current arrangements for locking of the public conveniences with the young person being employed directly from 1 April 2025. The

Clerk had looked into the alternative of paying an honoraria but it would seem that employing the individual would be the most appropriate way forward. Forms would be completed accordingly and a safeguarding policy was being drawn up.

The contract for the servicing of the hand-driers was also due for renewal. At that last meeting, it had been agreed that the Clerk finds out what the charges would be for a renewed contact with the existing company would be and, if the price remains reasonable, that the Council renews the contract with that supplier (who has service history and experience with this particular equipment) for a three year period. The company would be agreeing its charges later this week.

**RESOLVED:** that the Council proceed with the employment of the young person and the renewal of the hand drier servicing contact, as previously agreed.

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Chairman

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Date

DRAFT

## Appendix A

### Agenda Item 9.7a Payments for Ratification (R) and Authorisation March 2025

| Voucher No | Date       | Supplier                               | Description                            | Total            |
|------------|------------|--|--|------------------|
| 385- 381   | 04.03.2025 | Payroll – March 2025                   | Staff Salaries and assoc. payroll org. | £4,532.34        |
| 380        | 04.03.2025 | PATA UK                                | Payroll - monthly service              | £40.43           |
| 379        | 04.03.2025 | Somerset Association of Local Councils | Training                               | £40.00           |
| 378        | 04.03.2025 | Premier Trophies                       | Civic Service expenses                 | £50.98           |
| 377        | 04.03.2025 | Michaels Civic Robes Limited           | Mayor's Robes                          | £3,180.00        |
| 376        | 04.03.2025 | C Heath                                | Public conveniences maintenance        | £60.00           |
| 375        | 04.03.2025 | Somerset Association of Local Councils | Training                               | £60.00           |
| 374        | 04.03.2025 | Somerset Association of Local Councils | Training                               | £25.00           |
| 373        | 03.03.2025 | Coop (R)                               | Gift Bags Civic Service                | £4.00            |
| 372        | 28.02.2025 | Unity Bank (R)                         | Bank Charges                           | £6.00            |
| 370        | 27.02.2025 | Sainsburys (R)                         | Civic Service expenses                 | £33.30           |
| 362        | 20.02.2025 | The Picture Frame (R)                  | Civic Service expenses                 | £55.88           |
| 360        | 07/02/2025 | Amazon                                 | Office Supplies                        | £24.95           |
| 386        | 10/03/2025 | A Laken                                | Town Main Cont. - Feb & March 2025     | £150.00          |
| 387        | 10/03/2025 | Mrs J Strange                          | Flowers - Civic Service                | £30.50           |
|            |            | Cheddar Guides (cheque)                | Donation - Civic Service               | £25.00           |
|            |            | Cheddar Valley Rangers                 | Donation - Civic Service               | £25.00           |
|            |            | Robert Anderson                        | Organist*                              | £40.00           |
|            |            |  | <b>TOTAL</b>                           | <b>£8,383.38</b> |

Notes: **Spending Powers:** The Council has the General Power of Competence  
**Bank Reconciliation as at 28<sup>th</sup> February 2025** £113,605.64

### Agenda Item 9.7b Receipts February 2025

| Voucher No. | Date       | Customer                              | Description   | Total     |
|-------------|------------|---------------------------------------|---------------|-----------|
| 79          | 28.02.2025 | Lloyds Bank - savings                 | Bank Interest | £28.56    |
| 77          | 11.02.2025 | HMRC VAT                              | VAT repayment | £2,735.37 |
| 78          | 10.02.2025 | Lloyds Bank                           | Bank Interest | £41.09    |
| 75          | 03.02.2025 | Wallace Stuart Lady Funeral Directors | Cemetery fees | £80.00    |

|    |            |                 |               |                  |
|----|------------|-----------------|---------------|------------------|
| 76 | 03.02.2025 | Adams Memorials | Cemetery fees | £75.00           |
|    |            |                 | <b>TOTAL</b>  | <b>£2,960.02</b> |

#### Agenda Item 9.7c Direct Debits and Standing Order Payments February 2025

| Voucher No.  | Supplier                         | Description                              | Net            | VAT           | TOTAL          |
|--------------|----------------------------------|--|----------------|---------------|----------------|
| 371          | Information Commissioners Office | GDPR Data Protection Renewal             | £47.00         | £0.00         | £47.00         |
| 369          | Zoom                             | Video Conferencing                       | £12.99         | £0.00         | £12.99         |
| 368          | Vodafone                         | Telephone - Clerk contract               | £15.77         | £3.16         | £18.93         |
| 367          | SSE Southern Electric            | Electricity - Changing Rooms             | £59.68         | £2.98         | £62.66         |
| 366          | SSE Southern Electric            | Electricity - Town Car Park              | £13.32         | £0.67         | £13.99         |
| 365          | SSE Southern Electric            | Electricity - Public Conveniences        | £5.34          | £0.27         | £5.61          |
| 364          | Somerset Council                 | Business Rates - Town Car Park           | £104.00        | £0.00         | £104.00        |
| 363          | BT                               | Broadband                                | £21.72         | £4.34         | £26.06         |
| 361          | Npower                           | Electricity - Moorland St Car Park       | £16.51         | £0.83         | £17.34         |
| 359          | Water2Business                   | Water and Sewerage - Changing Rooms      | £53.50         | £0.00         | £53.50         |
| 358          | Water2Business                   | Sewerage - Moorland Street Car Park      | £10.71         | £0.00         | £10.71         |
| 357          | Water2Business                   | Sewerage - Town Car Park                 | £10.71         | £0.00         | £10.71         |
| 356          | Water2Business                   | Water and Sewerage - Public Conveniences | £38.50         | £0.00         | £38.50         |
| 355          | O2                               | Telephone - Assistant Clerk              | £6.66          | £1.33         | £7.99          |
| <b>TOTAL</b> |                                  |  | <b>£416.41</b> | <b>£13.58</b> | <b>£429.99</b> |