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9 April 2025

**A MEETING OF AXBRIDGE TOWN COUNCIL WILL BE HELD ON MONDAY 14 APRIL 2025 AT 7.30PM IN AXBRIDGE TOWN HALL.**

**MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND.**

Members of the public are welcome to attend. Please note should you wish to comment on a planning application please do so directly to Somerset Council as the planning authority, with a copy to the Town Council for information.

...V.Brice.....  
**MRS V L BRICE, TOWN CLERK**

## **AGENDA**

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate, to note recent vacancy and co-option arrangements
2. Declarations of Interest and to consider application(s) for dispensations
3. Draft Minutes of the Council meeting held on 10 March 2025 (attached) - to approve as a correct record
4. Public Participation
5. Reports from Police and Somerset Councillor(s)
6. Written reports from members representing outside bodies and attending meetings on behalf of the Council
7. Co-option - to consider co-option on to the Council from the application(s) received and to set a date for the signing of the declarations of office, as appropriate
8. Committee and Group membership
9. Planning
  - 9.1 Draft Minutes of the Planning and Licences Committee meeting held on 24 March 2025 (attached)
  - 9.2 Houlgate Way – any update
  - 9.3 Landscaping regarding proposed development on Land to the South of Orchard Road
10. Administration and Finance
  - 10.1 Report of the Group – April 2025 (to follow)
  - 10.2 End of Year Accounts – 1<sup>st</sup> April 2024 to 31 March 2025 – to approve the accounts and the bank reconciliation (reports attached)

- 10.3 Direct Debit and Standing Orders list (attached)
- 10.4 Open Spaces contract(s) – update
- 10.5 Litter and Dog bin contract - update
- 10.6 Asset Register – update
- 10.7 Gully Works
- 10.8 Community Table
- 10.9 Monthly Financial Report (attached)
- 11. Highways
  - 11.1 Report of the Highways Advisory Group – March 2025 (to follow)
  - 11.2 Speed Indicator Devices – purchase and grant funding
  - 11.3 Highways matters – to report any urgent matters
- 12. Cemeteries, Allotments and Open Spaces Advisory Group
  - 12.1 Report of the Chairman of the Cemetery, Allotments and Open Spaces Group – March 2025
  - 12.2 Garden of Remembrance proposals
  - 12.3 Open Spaces matters – to report any urgent matters
- 13. Leisure and Recreation (to include Changing Rooms)
  - 13.1 Report of the Chairman of the Leisure and Recreation Group – March 2025
  - 13.2 Play Area and Public Conveniences Logs
  - 13.3 Public Conveniences - update
  - 13.4 Recreation Field
  - 13.5 Shortlands – National Grid
  - 13.6 Town Maintenance Report
- 14. Personnel and Protocol
  - 14.1 Draft minutes of the Personnel and Protocol Committee held on 24 March 2025 (attached)
  - 14.2 Mayors Banquet
  - 14.3 Annual Council and Mayor Making – 12 May 2025
- 15. Strategic Planning Advisory Group
  - 15.1 Green Verges
  - 15.2 Additional land Moorland Street Carpark – option to purchase
- 16. Filming in Axbridge
- 17. Town Council/Town Trust meeting – 31 March 2025 (to follow)
- 18. General Correspondence, Consultation and Diary Dates (attached)
- 19. Exclusion of Press and Public – to consider the following resolution “that, in view of the confidential nature of the business about to be transacted which contains contractual information, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”
- 20. Leisure and Recreation Advisory Group
  - 20.1 Confidential Item: Public Conveniences – Wallgate machine servicing

cc: Somerset Councillors, police and press representatives