



Clerk: Mrs V L Brice
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19 March 2025

Axbridge Town Council
The Council Office
Church Rooms
Church Steps
The Square
Axbridge BS26 2AP

A MEETING OF THE PERSONNEL AND PROTOCOL COMMITTEE WILL BE HELD ON MONDAY 24 MARCH 2025 AT 6.30PM IN AXBRIDGE TOWN HALL.

MEMBERS OF THE COMMITTEE ARE HEREBY SUMMONED TO ATTEND.

Members of the public are welcome to attend.

.....V Brice.....
Mrs V L Brice
TOWN CLERK

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. DRAFT MINUTES OF THE PERSONNEL AND PROTOCOL COMMITTEE MEETING HELD ON 24 FEBRUARY 2025 (attached)
4. PUBLIC PARTICIPATION
5. MACES – embellishment and storage
6. MAYOR'S CHAIN - Valuation – any update
7. MACE BEARER'S HAT
8. CIVIC SERVICE – review
9. HONORARY OFFICER VACANCIES
10. VE DAY 80 - 8TH MAY 2025
11. MAYOR'S BANQUET
12. MAYOR MAKING
13. FIRST AID AND DEFIBRILLATOR TRAINING AND BLEED KITS
14. APPRAISAL PROCESS AND DOCUMENTATION - including checklist
15. DATE OF NEXT MEETING
16. EXCLUSION OF THE PRESS AND PUBLIC – to consider a resolution that, in view of the confidential nature of the business about to be transacted (item 17) which contains

contractual information about individuals, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

17. CONFIDENTIAL ITEM – LOCKING OF PUBLIC CONVENIENCES - Staffing arrangements for locking of public conveniences and associated paperwork and policies (including safeguarding)

Councillors: Page (Mayor), Ham (Deputy Mayor), Browne, Faulkner and Taylor