



## Co-option Notice

# AXBRIDGE TOWN COUNCIL has VACANCIES for TOWN COUNCILLORS

If you are interested in serving the community in this way, please contact the Town Clerk for an application form and further details (also available on the website [www.axbridge-tc.gov.uk](http://www.axbridge-tc.gov.uk) and in the Post Office)

Thank you!

Town Clerk: Mrs V Brice, The Council Office, Church Rooms, Church Steps, The Square, Axbridge, BS26 2AP  
Email: [Vicky.Brice@axbridge-tc.gov.uk](mailto:Vicky.Brice@axbridge-tc.gov.uk)  
website: [www.axbridge-tc.gov.uk](http://www.axbridge-tc.gov.uk) Tel: 07884 264033

December 2024



### AXBRIDGE TOWN COUNCILLOR VACANCY

Application to fill a vacancy for a Councillor on the above Council by co-option. **For a word version please contact the Clerk**

To be completed and returned to:-

Town Clerk : Mrs V L Brice  
Address: Axbridge Town Council, The Council Office, Church Rooms  
Church Steps, The Square, Axbridge, BS26 2AP  
Email: [Vicky.Brice@axbridge-tc.gov.uk](mailto:Vicky.Brice@axbridge-tc.gov.uk)  
Tel: 07884 264033

By: No set date – applications received will be considered at the next appropriate meeting.

**Important Note:**

If successful, you will be required to complete an entry in the Town Council's Register of Members' interests. This involves registering both your interests and those of your spouse/civil partner (or person with whom you are living as such). Information required includes disclosable pecuniary interests and covers areas such as employment, sponsorship, securities, contracts, land and membership of other bodies on public record.

<b>Full name of candidate</b>  Mr/Mrs/Ms/Miss  First name:  Other names:  Surname
<b>Address of Candidate</b>          <b>Contact Details</b>  Home Tel No.  Mobile Tel No.  Email address:
<b>Will you be at least 18 years old on the date of the meeting?</b>  Yes/No

**In order for your eligibility to be confirmed please tick all of the following that apply to you**

**For full detail on eligibility please refer to your Somerset Council's electoral officer**

1. On the current electoral register for the Parish/Ward (on-going requirement; you are required to remain on the register throughout your term of office) [    ]
2. Have lived in the parish or within 3 miles of the parish boundary during the whole of the 12 months before the day of nomination & election [    ]
3. Main place of work/business during the last 12 months before the day of nomination & election is based in the parish [    ]
4. Occupy as owner or tenant property within the parish for 12 months before the day of nomination & election [    ]

**Please indicate in no more than 100 words why you would like to join the Town Council. Do you have any particular interests or expertise with reference to any of the advisory groups/committees (see attached).**

**You are disqualified if you are employed by the Town Council, are subject to a Bankruptcy Restriction Order, have been convicted of a criminal offence with imprisonment for 3 months or more, including suspended, within the last 5 years. Subject to notification requirements of Part 2 of the Sexual Offences Act 2003, disqualified from being a councillor of a principal authority as a result of electoral offences, convicted for failure to register or declare a disclosable interest under the Localism Act**

**I am not aware of any disqualification to my serving as a Councillor**

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Signed:

Date:

## **Committees and Group**

### **Standing Committees:**

Personnel and Protocol Committee  
Planning and Licences Committee  
Appeals Panel  
Complaints Committee

### **Advisory Groups:**

Administration and Finance  
Axbridge Youth Partnership  
Cemeteries, Allotments and Open Spaces  
Strategic Planning  
Highways  
Leisure and Recreation

### Axbridge Town Councillors 2025

These are your local Town Councillors, Town Clerk and Assistant to the Town Clerk.

See [www.axbridge-tc.gov.uk](http://www.axbridge-tc.gov.uk) for further information on roles and email addresses



**Kate Browne**  
36 Houlgate  
Way  
Axbridge  
BS26 2BY  
01934 733208



**Reece Faulkner**  
15 Orchard Road  
Axbridge  
BS26 2DB



**Pauline Ham**  
*Deputy Mayor*  
15 Hippisley  
Drive,  
Axbridge  
BS26 2DE  
01934 732062



**Tony Jordan**  
Treave  
Bridgwater  
Road  
Winscombe  
North Somerset  
BS25 1NW  
01934 844723



**Graham Page**  
*Mayor*  
07974 970691



**Elliott Robertson**  
Old Forge Cottage  
Moorland Street  
Axbridge  
BS26 2BA  
07497 837591



**Nadine Smith**  
07766278012



**Mike Taylor**  
Mornington  
House  
Compton Lane  
Axbridge  
BS26 2HP  
01934 732688



**Sarah Thomas**  
2 The Myrtles  
Axbridge  
Somerset  
BS26 2BA  
01934 732072



**Barbara Wells**  
49 West Street  
Axbridge  
Somerset  
BS26 2AA  
07766 343611



**Richard Willis**  
Greystones,  
St Johns Court,  
Axbridge  
BS26 2AY.  
07980 316060



**Vicky Brice**  
*Town Clerk*  
Axbridge Town  
Council  
PO Box 1184  
Axbridge  
BS26 2WJ  
07884 264033



**Katie Weir**  
*Assistant Town  
Clerk*  
07834 811404

**TOWN  
COUNCILLOR  
VACANCIES**

**Interested?**

**Contact the Clerk  
for further details**

**Axbridge Town Council – Membership Schedule 2024/25**  
**(Chair – shown in bold)**

**Part 1 Standing Committees**

<b>Appeals Panel</b>	Appoint if required – to ensure no conflict of interest. (3 councillors minimum)
<b>Complaints Committee</b>	Appoint if required – to ensure no conflict of interest. (3 councillors minimum)
<b>Personnel and Protocol Committee</b>	<b>Graham Page (Mayor)</b> Pauline Ham (Deputy Mayor) Kate Browne Reece Faulkner Mike Taylor
<b>Planning and Licences Committee</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Tony Jordan Mike Taylor

## Part 2 Advisory Groups

<b>Administration and Finance Advisory Group</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Tony Jordan <b>Mike Taylor</b> Vicky Brice (Clerk and RFO) Kate Browne (Project based)
<b>Axbridge Youth Partnership</b> <b>Appoint if required (3 councillors minimum)</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor) <b>+1</b>
<b>Cemeteries, Allotments and Open Spaces Advisory Group</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Kate Browne Reece Faulkner <b>Tony Jordan</b>
<b>Strategic Planning Advisory Group</b>	Graham Page (Mayor) <b>Pauline Ham (Deputy Mayor)</b> Kate Browne Reece Faulkner Mike Taylor Sarah Thomas Barbara Wells
<b>Emergency Planning Group</b>  To be disbanded and the role discussed at A and F.	Graham Page (Mayor) Pauline Ham (Deputy Mayor).
<b>Highways Advisory Group</b>	Graham Page (Mayor) <b>Pauline Ham (Deputy Mayor)</b> Mike Taylor Sarah Thomas Barbara Wells Richard Willis
<b>Leisure and Recreation Advisory Group (inc Changing Rooms)</b>	Graham Page (Mayor) <b>Pauline Ham (Deputy Mayor)</b> Reece Faulkner Nadine Smith Mike Taylor Richard Willis

### Part 3 Council Representatives appointed to outside bodies

	<b>2024/2025</b>
<b>Axbridge Climate Emergency Group</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor)
<b>Axbridge Community Partnership</b>	Currently not active (Mike Taylor if needed)
<b>Axbridge and District Museum Trust (One appointment)</b>	Alan Wells
<b>Local Community Networks</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor)
<b>Somerset Association of Local Councils (SALC)</b>	Mike Taylor Vicky Brice (Town Clerk)
<b>Sports and Social Committee</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor)
<b>Town Trust/Town Council Liaison Committee Minimum of 4</b>	Graham Page (Mayor) Pauline Ham (Deputy Mayor) Mike Taylor <b>+1</b>



#### **Part 4 Council representatives appointed specific duties**

<b>Cross to Axbridge Safe Path Group</b>	Graham Page (Mayor)
<b>Community Table</b>	Vicky Brice (liaison role)
<b>Farmers Market Liaison</b>	Vicky Brice
<b>Pageant Liaison</b>	Phil Saunders
<b>Parish Path Liaison Officer</b>	Graham Page (Mayor)
<b>Batts Coombe Quarry Community Liaison Group</b>	Mike Taylor
<b>School Governor/ Representative</b>	Kate Browne
<b>Website Editor</b>	Graham Page (Mayor)

## Part 5 Honorary Officers

<b>Sergeant at Mace</b>	<b>Vacancy</b>
<b>Town Bailiff</b>	Andres Bolado
<b>Town Crier</b>	Nigel Scott
<b>Keeper of the Bells</b>	Tricia Clarke
Modern Town Archivist	<b>Vacancy</b>

### Axbridge Town Council – Calendar of Meetings 2025

Month/Year	Date	Meetings/Events	Time	Venue
January 2025	Monday 13	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 27	Committee Meetings	TBA	Axbridge Town Hall
February 2025	Monday 10	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 24	Committee Meetings	TBA	Axbridge Town Hall
March 2025	Sunday 2	Civic Service	3.00pm	St John the Baptist Church
	Monday 17	Annual Assembly (meeting of electorate – not a council meeting)	8.00pm	Axbridge Town Hall
	Monday 10	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 24	Committee Meetings	TBA	Axbridge Town Hall
April 2025	Monday 14	Council Meeting	7.30pm	Axbridge Town Hall
	Saturday 26 TBC	Mayor's Banquet	7.30pm for 8pm	Axbridge Town Hall
	Monday 28	Committee Meetings	TBA	Axbridge Town Hall
May 2025	Monday 12	Annual Council Meeting & Mayor Making	7.30pm	Axbridge Town Hall
	Monday 19	Council Meeting	7.30pm	Axbridge Town Hall
	<b>BANK HOLIDAY</b> Monday 26 TBC	Committee Meetings	TBA	Axbridge Town Hall
June 2025	Monday 9	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 23	Committee Meetings	TBA	Axbridge Town Hall
July 2025	Monday 14	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 28	Committee Meetings	TBA	Axbridge Town Hall
August 2025	Monday 11	Council Meeting	7.30pm	Axbridge Town Hall
	<b>BANK HOLIDAY</b> Monday 25	Committee Meetings	TBA	Axbridge Town Hall
September 2025	Monday 8	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 22	Committee Meetings	TBA	Axbridge Town Hall
October 2025	Monday 13	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 27	Committee Meetings	TBA	Axbridge Town Hall
November 2025	Monday 10	Council Meeting	7.30pm	Axbridge Town Hall
	Monday 24	Committee Meetings	TBA	Axbridge Town Hall
December 2025	Monday 8	Council Meeting	7.30pm	Axbridge Town Hall
	Saturday 20	Father Christmas Night	5.00pm	The Square
		Committee Meetings	None	

### Usual Meetings Schedule – Council, Committees and Advisory Groups

Full Council meets on second Monday of the month, with the Committee meetings taking place on the fourth Monday. The advisory groups will meet to suit the members and when there is sufficient business, but the likely format is below (where known).

1 <sup>st</sup> Monday	Admin and Finance Advisory Group
2 <sup>nd</sup> Monday	Planning and Licences Committee Council
3 <sup>rd</sup> Monday	Cemetery, Allotments and Open Spaces Leisure and Recreation Advisory Group
4 <sup>th</sup> Monday	Planning and Licences Committee Personnel and Protocol Committee Highways Advisory Group
Pattern to meetings to be confirmed	Strategic Planning Advisory Group (often Wed)
Ad hoc/to be confirmed	Axbridge Climate Emergency Group Axbridge Youth Partnership Joint Town Council and Town Trust meeting (usually on a spare Monday – twice a year)

Notes on meetings –

- Meetings will only be convened if there is enough business.
- The above is only a framework which can be altered after agreement with the chairman of the meeting and the clerk.
- Council and Committee meetings will be held in the Town Hall
- Standing orders state that advisory group meetings should be held in the Town Hall, if a member of that group wishes that to be the case.
- The Town Hall is available for meetings on all Mondays.