

Agenda item 7

Representative Reports

Axbridge Chamber of Commerce

Following the success of our prize winning carnival float the Chamber is looking forward to next year and the Showcase in May and the Carnival in September. We are planning to hold another Axbridge networking event in the near future.

Councillor Hamblin

Axbridge Action Group

The Group continues to progress their traffic management plan and will be represented at the Town Hall on Monday 19th October with the LDF and TDS displays.

Councillor Hamblin

King John's Hunting Lodge Museum

The museum is closed for the winter after a successful summer season. However, there is still great concern over future funding. Whilst there are various grants available for 'projects' there are no readily available sources of grants for day-to-day running costs. We are still looking for volunteers to co-ordinate the 'Friends of Axbridge Museum' fund raising project.

Councillor Hamblin

Agenda Item 8.1a

AXBRIDGE TOWN COUNCIL
Minutes of the Planning and Licences Committee held on
Monday 21st September 2009 at the Town Hall, Axbridge

Meeting Commenced: 6.45pm
7.25pm

Meeting concluded:

Present: Councillors B Hamblin (Chairman), Mrs P Ham, M Taylor and Mrs J Trotman together with Mrs V Brice, Town Clerk

Apologies for Absence: Councillors C Byrne and J Gall

P41/09 Minutes of the meeting held on 17th August 2009

RESOLVED: that the minutes of the meeting held on 17th August 2009 be approved as a correct record and signed by the Chairman.

P42/09 Declarations of Interest

Councillor Hamblin – declared a personal interest in the items relating to application 02/09/00013 Reservoir View Motel and to Bristol Airport, being Chairman of the Axbridge Chamber of Commerce of which both organisations are members.

No members of the public were present

P43/09 Planning Application (Appeal)

02/09/00013/DTR

Applicant: Reservoir View Motel
Proposal: Erection of log cabin to the rear of motel to provide additional accommodation.
Location: Land at Hazeldene and, Reservoir View Motel, Cheddar Road, Axbridge

The Clerk advised that an appeal had been lodged with the Planning Inspectorate against Sedgemoor District Council's refusal to grant planning permission for the log cabin. The Town Council had an opportunity to submit any further representations to the Planning Inspectorate.

RESOLVED: that the Council submits the following representation – “the District Council considered that the proposal, if approved, would result in an intrusive and visually harmful development to the detriment of landscape character and would further erode the countryside. However, members of the Town Council are familiar with this site and don't feel this to be the case. Furthermore, the application would promote tourism in this area at a realistic level and the Town Council, therefore, supports this application.

P44/09 Enforcement Issues

Footpath, Old Butchers' Yard – members raised this at the site meeting with officers from Somerset County Council who would check whether any “bond” funding had been made available. Members considered this to be unlikely and were appalled at the lack of action to resolve this matter. Enforcement action taken by Sedgemoor District Council had been ineffective and Somerset County Council appeared to be taking no further action until/unless the builders submit amended plans.

RECOMMENDATION TO COUNCIL - that a strongly worded letter be sent to the Chairman, Leader and relevant portfolio holder of Somerset County Council (copied to County Councillor Mrs Hill) giving a brief update on the history/requirement for this footpath as part of the planning permission, stating that the situation is totally unacceptable and insisting that this matter be resolved.

P45/09 Planning Decisions and Correspondence

Sedgemoor District Council – Planning Inspection - the planning service had been audited as being “fair, with uncertain prospects for improvement”. Several proposals were forthcoming including reconvening the forum every 6 months, seeking the views of applicants and improving the website.

Sedgemoor District Council – Survey of customers using Planning Service – this survey sought the Town Council’s views on the way in which the handrail application was dealt with. Members generally felt it took too long and that too much detailed information had been required.

RESOLVED: that the Clerk draft the response and circulate to planning members for comment.

Sedgemoor District Council – Training on Planning - Sedgemoor District Council had arranged two planning training sessions. Councillors Mrs Ham, Hamblin and Taylor wished to attend the training on 27th October in Shipham.

Sedgemoor District Council – Local Development Framework – consultation – Sedgemoor District Council’s Planning Policy Team would be addressing town councillors at a meeting just prior to the Council meeting on 19th October 2009 to present the Preferred Options Report. They would also be manning an exhibition in the Town Hall during the afternoon to consult with the public. It was suggested that the Town Design Statement should be available for consultation by then and that it would be useful to make this available at the same time.

RESOLVED: that the Clerk advise the Planning Policy Team that the Town Council would also like to have an exhibition in the Town Hall on the same afternoon to consult on the draft Town Design Statement for Axbridge.

Planning application re Bristol International Airport Expansion - Somerset County Council had provided the Clerk with a copy of their response to this planning application. Members felt that the response simply highlighted the likely impact on the A38 but did not suggest how this could be addressed.

RECOMMENDED TO COUNCIL : that a letter be sent to Somerset County Council, copied to County Councillor Mrs Hill, to ask how the consequences would be addressed and whether funding would be directed to provide the necessary infrastructure requirements for Somerset, particularly in respect of the A38.

02/09/00022 Erection of single storey rear extension, rebuild summerhouse, installation of windows and rooflights and internal alterations – Trelawney, 47 West street - Permission granted.

02/09/00023 Erection of part two storey, part single storey rear extension at 62 Houlgate Way – Permission granted.

02/09/00024 Re-painting front elevation and replacement of single pane with bay window to ground floor front window at 12 High Street– Permission granted.

02/09/00025 Conversion of loft to living accommodation including formation of first floor balcony at Sunny Mead, Cheddar Road – Permission refused.

Licensing Broadcast – a “webinar” would take place on the Licensing Act on 23rd October (£85)

Statement of Gambling Policy –A copy of Sedgemoor District Council’s reply to the comments made by the Town Council was available, upon request, and was passed to the Chairman for consideration.

Saved Planning Policies – the link was www.sedgemoor.gov.uk/index.aspx?articleid=420

Chairman Date

Agenda Item 8.1b

AXBRIDGE TOWN COUNCIL
Draft Minutes of the Planning and Licences Committee held on
Monday 12th October 2009 at the Town Hall, Axbridge

Meeting Commenced: 7.00pm
7.22pm

Meeting concluded:

Present: Councillors B Hamblin (Chairman), Mrs P Ham, M Taylor and Mrs J Trotman together with Mrs V Brice, Town Clerk

Apologies for Absence: Councillors C Byrne and J Gall

P46/09 Minutes of the meeting held on 21st September 2009

RESOLVED: that the minutes of the meeting held on 21st September 2009 be approved as a correct record and signed by the Chairman.

P47/09 Declarations of Interest - none

No members of the public were present

P48/09 Planning Application

02/09/00026/RSM

Applicant: Mrs V Brice

Proposal: Display of two oak framed, lockable and glazed cabinets for notices etc to front elevation (replacement of existing notice boards).

Location: Axbridge Town Hall, The Square, Axbridge, BS26 2AR

Resolved: that Sedgemoor District Council be advised that the Town Council has no observations to make on the above mentioned application.

02/09/00025 (Appeal)

Applicant: Mr R Clark

Proposal: Conversion of loft to living accommodation including formation of first floor balcony.

Location: Sunny Mead, Cheddar Road, Axbridge, BS26 2DL

The Clerk advised that the appeal was being dealt with by written representations but that in accordance with the new householder appeal procedure, there was no opportunity for any further comment. The Town Council had made no observations on the initial application.

Resolved: that the Clerk advise Sedgemoor District Council that the Council would have appreciated being directly informed of these changes and to enquire whether any other changes have been made to appeal procedures.

P49/09 Enforcement Issues

Footpath, Old Butchers' Yard – a site meeting, being arranged by Sedgemoor District Council, would be held on Thursday 5th November 2009 at 10am. It was felt important that both the Planning and Licences Committee and the Highways Advisory Group were represented. The Clerk would book the council chamber, if possible, in case of poor weather.

Resolved - that Councillors Hamblin and Passey attend together with Councillor Mrs Browne and/or Taylor, as appropriate.

P50/09 Planning Decisions and Correspondence

Planning application re Bristol International Airport Expansion – The officer from Somerset County Council had replied and would be looking into mitigating the traffic effects, both from his general work on traffic and safety and from specific assistance that may be available through the airport proposal.

Government Consultations – Planning Matters – Members noted the suggested responses from the Somerset Association of Local Councils to the consultations “Taking forward the Government’s response to the Killian Pretty Review”, “Streamlining information requirements for planning applications”, “Publicity requirements for planning applications” and “Improving permitted development”.

RESOLVED: that the Somerset Association of Local Councils be advised that the Town Council supports it, in its suggested responses to these documents.

Public Meeting – Development of Mendip House, Hillside – the Clerk had been notified of this meeting on 14th October 2009, to which the public were invited, to discuss proposals regarding this site.

Sedgemoor District Council – Local Development Framework – consultation – Posters regarding this exhibition on 19th October had been displayed and placed on the website. The Town Design Statement group would endeavour to provide publicity material.

Leaning Wall – St Mary’s Street to the Furlong – Sedgemoor District Council had contacted the owners to urge them to take remedial works on the wall. It was understood that the path would be closed in the meantime. Members felt that the closure of the path may be unnecessary but appreciated that some form of action needed to be taken.

Chairman

Date

Agenda Item 9.1

**Axbridge Town Council
Administration and Finance Advisory Group**

Report to Council for October 2009.

Meeting.

The group met on Monday October 12th 2009.

Present: Councillors Mrs Browne, Taylor, Mrs Trotman & The Town Clerk,
Mrs Brice.

Apologies: Councillors Gall.

Accounts. The accounts for September were checked by members and were accepted.

The group members set a draft budget and precept for 2010/2011.

(Agenda item)

Insurance.

Marker Stones Group members have recommended that the marker and boundary stones are insured “all risks” and under the Public Liability cover and valued at £2500. The quote is £25.00 and council has agreed to pay. The invoice awaited.

Defibrillator. Details required by the insurance company have been sent and a quote is awaited.

Standing Orders. The clerk has produced a draft, updating the Standing Orders, financial regulations and remits. This covers the following changes.

A reference to Town Council policy documents is included with a note stating that the committee or group responsible should review them annually.

Removal of the necessity for a meeting of an advisory group to be quorate (already approved by council).

A new remit for the Cemeteries, Allotments and Open Spaces Advisory Group to replace the Cemeteries Remit.

Guidance on how the clerk should deal with correspondence as approved by council.

Policy documents as an appendix.

This will be presented to council for adoption.

(Agenda item).

Meadow Street Car Park funding. The members of the group had suggested that any funds received from the County Council this financial year should go to the car park and that an application should now be made to County Councillor Mrs Hill for a donation.

(Agenda item)

No further applications will be made for the capital cost of the purchase.

Data Protection Act/Freedom of Information Act. A document and data storage and retention policy is to be produced. The appropriate legal topic note and a copy of the rules used by Cheddar have been received. These will be used to produce an Axbridge TC version.

Annual Report. The retiring mayor has producing the report based on the reports given at the annual assembly and a summary of the accounts for council to adopt. (Agenda item)

A short version to go out with OYEZ will also be produced.

MT(18/10/2009)

Agenda Item 9.2 Axbridge Town Council – Draft Budget 2010/11					
	Actual	Budget	To-date	Estimate	Budget
	2008/09	2009/2010	2009/10	2009/10	2010/11
<i>General Account</i>					
PAYMENTS					
Revenue Expenditure					
Clerk's Salary & Tax	14639.31	17000.00	6895.15	17000.00	17000.00
Additional Salary - Quality Status	413.12	0.00	0.00	0.00	0.00
Additional Salary - Data project		1000.00	0.00	360.00	0.00
Admin. Expenses	1378.74	1900.00	1513.55	1900.00	2000.00
Insurance	1499.77	1600.00	1778.52	2100.00	2200.00
Emergency Planning		100.00	0.00	100.00	0.00
Changing Rooms loans repayments	7800.10	7800.10	3900.05	7800.10	7800.10
Car Park loan repayments		5300.00	0.00	5201.03	10402.06
Promoting Axbridge	676.08	750.00	320.63	750.00	800.00
Education	80.00	200.00	30.00	200.00	200.00
Town Hall Charges	1000.00	1450.00	0.00	1450.00	1500.00
Allotments (rent & maintenance)	450.58	400.00	136.50	400.00	400.00
Auditors' Fees	482.10	600.00	514.60	514.60	1225.00
Adverts	0.00	100.00	0.00	100.00	0.00
Mayor's Allowance and functions	1000.00	1250.00	1250.00	1250.00	1350.00
Town Crier's Honorarium	100.00	125.00	125.00	125.00	125.00
Carers' Allowances		500.00	0.00	1000.00	0.00
Cemetery maintenance	1668.48	1900.00	834.02	1900.00	1900.00
Furlong grass & hedge cutting	3555.12	4000.00	1791.07	4000.00	4000.00
Changing Rooms Manager	1220.99	2300.00	1034.40	2300.00	2300.00
Changing Rooms Build Fund	2352.00	0.00	0.00	350.69	
Changing Rooms Maintenance					1000.00
Play area & Furlong repairs maint.	514.52	2200.00	2399.92	3000.00	2500.00
Play area & Furlong litter & bins	853.80	1400.00	0.00	1200.00	1300.00
Town Maintenance Contract	2124.02	3100.00	1177.50	3100.00	3100.00
Cycleway bin emptying contract		750.00	0.00	400.00	800.00
Meadow Street Car Park	1240.00				
Subscriptions	588.08	550.00	478.89	550.00	550.00
Elections	0.00	900.00	0.00	900.00	100.00
Furlong lease	165.00	165.00	82.50	165.00	165.00
Sundry	23.00	200.00	0.00	200.00	200.00
Total:	43824.81	57540.10	24262.30	58316.42	62917.16
Capital expenditure					
Play area equipment fund	0.00	1000.00	0.00	2000.00	500.00
Play area seats and bins	492.00				
Play area safety surface fund	0.00	500.00	0.00	1000.00	0.00
See-Saw	3113.45				
Street Lights fund	0.00	0.00	0.00	2500.00	500.00
Back Lane lighting and safety proj.	280.25	0.00	2768.00	11219.75	0.00
Allotments car park	554.81	0.00	793.39	1077.19	0.00
Allotments Water		500.00	0.00	0.00	

Axbridge Design Statement	0.00	0.00	0.00	500.00	0.00
Footpath to cemetery	750.00				
War Memorial Cleaning	0.00	0.00	0.00	200.00	200.00
Jubilee Hedge planting	0.00	0.00	0.00	160.00	0.00
Notice Boards	0.00	0.00	0.00	700.00	0.00
Town Marker stones	560.00	0.00	0.00	240.00	0.00
Storage cabinet - fireproof	549.00				
Youth Shelter	7206.60	0.00	0.00	500.00	300.00
Cricket Nets	0.00	0.00	0.00	11470.00	0.00
Kissing Gate	0.00				
Containers	3000.00				
Regalia- refurbishment/replacement	200.00	0.00	0.00	300.00	200.00
Office Equipment Fund		250.00	0.00	750.00	400.00
Hearing Loop and Acoustic Panels					300.00
Clerk's training course		1000.00	0.00	1640.00	2490.00
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Total:	16706.11	3250.00	3561.39	34256.94	4890.00
Grants					
Town Trust planters	300.00	300.00	0.00	300.00	300.00
Town Hall grant	3640.00	3640.00	1820.00	3640.00	3640.00
Axbridge and District Museum Trust		1000.00		1000.00	1100.00
Xmas lights & trees	989.00	750.00	0.00	750.00	750.00
British Legion	75.00	75.00	0.00	75.00	75.00
Youth Fund	0.00	0.00	0.00	0.00	0.00
Various - Regular (Type A)	350.00	350.00	300.00	350.00	350.00
Various - Misc.(Type C)	295.00	200.00	0.00	200.00	200.00
Total:	5649.00	6315.00	2120.00	6315.00	6415.00
VAT paid	3850.89		1170.32		
Total Payments:	70030.81	67105.10	31114.01	98888.36	74222.16
RECEIPTS					
Precept	46000.00	56000.00	56000.00	56000.00	
Lloyds Bank Interest	726.19	500.00	24.20	30.00	30.00
Cemeteries	1310.00	400.00	260.00	400.00	400.00
Allotments rent	290.00	250.00	440.00	440.00	400.00
Amenities grant	938.78	500.00	923.42	923.42	0.00
C. Rooms loan grant	7800.10	7800.10	3900.05	7800.10	7800.10
Donations to Newsletter (Oyez)	40.00	40.00	10.00	40.00	40.00
Play area grants	0.00	0.00	0.00	0.00	0.00
Youth Shelter grants	2935.50		773.00	773.00	0.00
SAWP grant (Church Steps safety)	6500.00				
Church Clock grant	233.00				
Container donations	3000.00				
RLT2 fund grants to play area	3113.45	0.00	0.00	0.00	0.00

County Council Community Grant	1632.00				
Cricket Nets Grant	4500.00		6595.00	6595.00	0.00
Shortlands rent	60.00	60.00	60.00	60.00	60.00
Sundry	10.03	100.00	10.00	100.00	100.00
VAT refunds	4688.29		1927.54		
Total Receipts:	83777.34	65650.10	70923.21	73161.52	8830.10
Summary of General Account					
Opening Balance	30070.00	9645.61	43816.53	43816.53	18089.69
Total Receipts	83777.34	65650.10	70923.21	73161.52	8830.10
Total Payments	70030.81	67105.10	31114.01	98888.36	74222.16
Closing Balance:	43816.53	8190.61	83625.73	18089.69	-47302.37
=====					
Changing Rooms Operating Account					
Opening Balance	-1212.41		-1643.06	-1643.06	-1605.30
Total Receipts	1653.31		2237.76	2237.76	2237.76
Total Payments	2083.96		513.33	2200.00	2300.00
Closing Balance:	-1643.06		81.37	-1605.30	-1667.54
=====					
Car Park Account					
Opening Balance			0.00	0.00	-983.95
RECEIPTS					
PWLB loan			190000.00	190000.00	0.00
Vat refunds				1345.20	
Total Receipts			190000.00	191345.20	0.00
PAYMENTS					
Car Park purchase			180000.00	180000.00	
Stamp Duty			18000.00	18000.00	
Admin Fees			86.50	86.50	
Solicitors' Fees			9097.45	9097.45	
Car Park Development fund					1000.00
Vat Paid			1345.20	1345.20	
Total Payments			192329.15	192329.15	1000.00
Closing Balance:			-2329.15	-983.95	-1983.95
=====					
Showcase Account					
Opening Balance	0.00		680.51	680.51	
Receipts	4398.52		0.00	0.00	Account
Payments	3718.01		680.51	680.51	Closed
Closing Balance	680.51		0.00	0.00	
=====					

Changing Rooms Maintenance Fund (R)					
Opening balance	5096.75		5186.66	5186.66	
Receipts	89.91		1.56	2.00	
Payments	0.00		0.00	0.00	
Transfers	0.00		0.00	0.00	
Closing Balance:	5186.66		5188.22	5188.66	
=====					
Town Criers Fund (R)					
Opening Balance	233.80		268.80	268.80	
Receipts	35.00		0.00	0.00	
Payments	0.00		0.00	0.00	
Closing Balance:	268.80		268.80	268.80	
=====					
Pageant Fund (R)					
Opening Balance	3565.35				
Receipts	500.00		Account closed		
Interest	109.33				
Payments	4174.68				
Closing Balance:	0.00				
=====					
Summary of all accounts (except reserved)					
Opening Balance	28857.59		42853.98	42853.98	
Receipts	89829.17		263160.97	266744.48	
Payments	75832.78		224637.00	294098.02	
Closing Balance:	42853.98		81377.95	15500.44	
=====					
PRECEPT					
Estimated Expenditure					77522.16
Less Estimated opening balance					15500.44
Less Estimated Income					11067.86
Shortfall					50953.86
Plus Working Capital					8000.00
Precept Required					58953.86

Agenda Item 9.5
Axbridge Town Council
Annual Report 2008-2009

Contents:

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- 7. Summary of Accounts**

1. Members serving from May 2007

Member	Telephone	Email
Mrs Kate Browne (Mayor)	01934 733208	kwbrowne@gmail.com
Mrs Jennifer Trotman (Deputy Mayor)	01934 733306	Jennifer_T@hotmail.com
Dennis Bratt	01934 732352	dennis@bratt29@googlemail.com
Christopher Byrne	01934 732013	
Jeremy Gall	01934 733118	Jeremy@Gall.org.uk
Mrs Pauline Ham	01934 732062	PAHam@educ.somerset.gov.uk
Barry Hamblin	01934 733939	rhemadev@onetel.com
Mrs Val Isaac	01934 733011	v.isaac@btinternet.com
Jim Lukins	01934 732293	
Andrew Matthews	07708 312087	rabmatt@hotmail.com
Paul Passey	01934 733373	paul@westmead31me17.freemove.co.uk
Mrs Elizabeth Scott	01934 733341	scottliz@tiscali.co.uk
Michael Taylor	01934 732688	Tay31TC@aol.com

2. Employees and Volunteers

Town Clerk: Mrs Vicky Brice
2 Woodview Road,
Cheddar,
Somerset,
BS27 3NF
Tel: 07884 264033
Email: vbrice@axbridge-tc.gov.uk

Manager of the Furlong and Changing Rooms: Mr Darren Hogarth

Sergeant at Mace:
 Town Bailiff:
 Town Crier:
 Chamberlain
 Keeper of the Bells:
 Modern Archivist:

Mr Mike Day
 Mr James McKay
 Mrs Yvonne

 Mr Dave Callow
 Mrs Maggie Tur

3. Council Committees.

The following advisory groups and committees were appointed at the May meeting of the Council. The chairmen were appointed by the committee members.

	Chairman
Administration and Finance Advisory Group	Cllr. M Taylor
Appeals Panel -	
Axbridge Promotional Advisory Group	Cllr. P Passey
Cemeteries, Allotments and Open Spaces Advisory Group	Cllr. J Lukins
Highways Advisory Group	Cllr. Mrs V Isaac
Grievance and Disciplinary Panel -	
Leisure and Recreation Advisory Group (inc Changing Rooms)	Cllr. Mrs P Ham
Planning Committee	Cllr. B Hamblin
Personnel and Protocol Advisory Group	Cllr. Mrs K Browne
Somerset Showcase Committee	Cllr. Mrs J Trotman
Axbridge Youth Partnership	Cllr. Mrs K Browne

4. Organisations on which the council is represented.

Axbridge Action Group
Chamber of Commerce
Farmers' Market
Help Make Poverty History
Parish Plan
Axbridge & District Museum Trust
Mendip Hills and AONB Partnership Committee
Quarry Liaison Committee
Sedgemoor Area Working Panel
Somerset Association of Local Councils (SALC)
Somerset Market Towns Forum
Sports and Social Committee
Town Trust/Town Council Joint Committee

5. Mayor's report

This has been a very busy year punctuated frequently by meetings about Meadow Street car park. I went to Sedgemoor District Council to explain how important the car park is to Axbridge. We, as a council, looked at ways to keep the facility and the best option seemed to be to purchase it for the community. We held a public meeting in September to establish if the people of the town were prepared to pay for the car park. One of the best attended meetings in recent history supported the Town Council's efforts to purchase the car park. The council have since had a number of additional meetings to look at the legal and tax implications and an advisory group has been temporarily set up to go through the documentation associated with the purchase. We hope to be able to sign a contract very soon.

The Town Council seems to be busier than ever. This is partly due to initiatives of the council and partly because of issues forced on us. This year we have more than ever relied on the Committee structure and the work done by their members. Each of these groups or committees has an opportunity to report to the full council meeting each month. The next section contains reports by the working committees and advisory groups, highlighting their achievements and work in progress so I will not give the details in my report. We have two Standing Committees who have power to make their own decisions. These are the Planning and Showcase Committees. We have seven Advisory Groups. The busiest of these was without doubt the Highways Advisory Group.

After 3 years of fund raising, planning and organising we finally had the Youth Shelter installed on the Furlong. It was eventually delivered assembled on a very snowy day in February. The community allotments are now up and running. The Clerk has successfully gained the necessary qualifications to allow the council to pursue Quality Status. We also had an open meeting to discuss the Town Design Statement which now has a working committee; additional volunteers would be greatly appreciated.

We have also spent a large amount of time this year trying to ensure the purchase and installation of cricket nets on the Furlong. Again this is very nearly ready and purchase of the nets should happen in the next few weeks.

The new reservoir has also concerned both the local residents and the Town Council. The full public consultation process should start later this year after Bristol Water hear back from the regulatory authorities. This reservoir has been called Cheddar 2 but the Town Council feel that as it is almost entirely planned to be built in and affect Axbridge it should be called the Axbridge Reservoir. I am sure that the Town Council will continue to be closely involved with this major issue to the town.

6. Committee Reports

Annual Report of the Administration and Finance Advisory Group

The Administration and Finance Group consisting of four councillors and the clerk has met at least monthly during the last year. At these meetings the

accounts were reviewed and analysed and it is pleasing to report that again the council passed the Annual External Audit without any comments. The Group continues to work on consolidating the council's procedures and rules into a single document for easy reference. This document has to be regularly revised as the result of changes in legislation, council structure and incidents. Policy documents also are now being brought together into a single file.

The group continues to monitor insurance cover and to check the risk assessment and its management. Other regular tasks are the production of the annual budget, setting the cemetery fees and proposing grant aid. The Council provides an annual grant to the Town Hall to help with its maintenance and regular grants to other charities which benefit the community.

This year group members have spent many hours examining in detail the contract to purchase the Meadow Street car park and the terms of the management agreement with Sedgemoor District Council. The Group has also been searching for funding for the project to try and reduce the tax burden

Annual Report of the Cemeteries, Allotments and Open Spaces Advisory Group

This committee consists of 3 councillors and 2 special representatives. Work at the cemetery has been made easier this year with the councils' employment of a lengths-man. Any tasks such as clearing up after hedge-cutting and general grounds maintenance work is now being carried out by him rather than the committee. At present he is clearing the brambles adjacent to the shed so that possible roof damage is alleviated. The committee suggest that grave markers be placed on all grave spaces after burial and prior to the erection of a headstone.

All the allotments are let and most are being looked after well. Any tenants not keeping their allotments tidy will need to be spoken to. The lengths-man has laid the hedge either side of the track leading to the hill. He has also cleared a short section of dense bramble from around the south fence which is in a very poor condition. It is hoped the water trough will be installed very shortly and then at long last progress can be made on the car standing area. Most of the materials have been purchase for these two projects

Annual Report of the Highways Advisory Group

This group consists of 7 councillors. 2008 has been a busy year with some progress being made on important local issues eg :-

Lighting and Hand Rails on the Church Steps - The funds having been made available this project has not progressed as quickly as anticipated due to a number of reasons. The lighting is now subject to a trial being completed in other parts of the district as residents requested that timers were installed to reduce possible anti-social behaviour around the Church Steps. The trial will not be completed until August 2009. The light at the bottom of the steps leading to the Youth Club has now been refurbished and is working.

Hand Rails on the Church Steps - A Planning Application and Listed Building Consent has had been applied for. The Town Council hoped to include tidying up both the railings around the War Memorial and those railings owned by the PCC which were missing or badly damaged. However the Conservation Officer objected to this part of the Application, as removal of the ornamental spikes was not in keeping with the surrounding area. As a result, the Town Council is now re-submitting the Application with new drawings with only the hand rails showing as part of the scheme.

126 Bus Partnership - The Group have been having discussions with the Local Transport Partnership to upgrade some of the 126 Bus Stops and, due to safety and access issues re-locate other Stops on the route. It is hoped that in the early part of 2009 the LTP will be able to report back on progress of the audits and suggested changes.

Meadow Street Car Park - As a result of a focussed and successful public campaign by various commercial and public bodies, the Town Council were given a mandate to enter into negotiations with SDC to buy on behalf of the Axbridge community this amenity. The Town Council has now set up a sub-committee in order to deal with the legalities and is progressing this matter forward with the SDC.

Traffic Management Scheme - A study organised and funded by Axbridge Action Group, proposed several inter-related schemes in order to alleviate parking and traffic flow issues within the Town and its environs. Consultations with the Highways Advisory Group will continue to ascertain if any of the proposals are feasible. The AAG and the Town Council have no funds available to make major changes, neither do Somerset Highways but they have indicated their support.

A38 Joint Parishes Meetings

The Parishes of Axbridge, Compton Bishop, Cheddar and Weare have met to discuss the dangerous cross road junction at the A38 intersection. This is now linked into a larger project of the Red Route Plan 2009 for the A38. The Group is awaiting feed back from Compton Bishop as to alterations to the junction that would prevent further accidents and near misses.

Yellow Lining Review - Somerset Highways and the Council are having discussions about the yellow lining in the town. The Council has recommended some additional yellow lining to help ease the continuing problem of illegal parking which hinders the traffic flow in and around Axbridge. The outcome of these consultations will be known this year.

Other Matters - There have been numerous requests for street lighting repairs, street sign repairs, blockages of drains, repairs to paths and other matters relating to the cleanliness of the Town. The Group is currently liaising with the Post Office in respect of another post box to be installed outside of the Dr's Surgery in Houlgate Way

Annual Report of the Leisure and Recreation Advisory Group (incl. Changing Rooms).

This group consists of 5 councillors.

Play area - The new 'gull wing' see saw was fitted last September and is proving very popular and more accessible for the smaller children than the rock n cross. The slide has been repainted and repairs to rust damage are underway at the moment. Hopefully, this will extend the life of the slide for a few more years. The Furlong manager carries out general on going maintenance in the play area and any work that needs to be carried out by the contractor is reported and actioned quickly and efficiently.

Furlong - 2 new litter bins have been put on the furlong, 1 by the youth shelter and 1 by the containers. The dog 'poo' bin that was by where the shelter is now has been moved to the corner of the school playing field by the top footpath and another has been fitted by the Penn Way entrance. Hopefully these will help keep the furlong poo and litter free!!!!

Sport - The furlong is in constant use by Saxons and Axbridge Football Clubs. There is a planned programme of maintenance for the pitches over the next couple of years. The demand from both these successful clubs, coupled with wet weather, creates a difficult maintenance situation. Additional recreation space within Axbridge would be the ideal solution! The cricket nets will hopefully be in place for this season providing an additional sporting opportunity.

Shelter - The long awaited youth shelter is now in place. Sadly some youths are using it as a climbing frame which is both potentially dangerous and also harmful to the framework of the shelter. The shelter was provided at the request of Axbridge youths, who also fund raised towards the cost, so it would be nice to think it was going to be respected. Once the shelter has been in use for a bit we will look at improving the facility, eg concrete flooring

Storage - The 2 new containers have been in place for a while now and once the weather warms up they will be painted green to blend in with their surroundings. At this time anti-vandal paint will be put around the roof to prevent climbing. This will also be painted on the shelter – warning signs will be posted.

We are very pleased with the standard of maintenance of the furlong, changing rooms and play area. Darren Hogarth continues to do a superb job

Annual Report Planning and Licences Committee

The planning committee consists of 6 councillors. Under the terms of its remit the Planning Committee has powers to make decisions on behalf of the Town Council on matters of planning and development, licensing and road closures. Where a planning application relates to multiple dwellings or if there is any contention or uncertainty about an application it is referred to the full Council for a decision.

Because of the response times required by planning legislation the Planning Committee is usually obliged to meet twice a month.

The centre of Axbridge is a conservation area and the town has a very high density of listed buildings. The policy of the Town Council is to ensure that the visual amenity of the town's conservation area is maintained and listed buildings are protected. To this end the Planning Committee has promoted the formation of a steering group to formulate a Town Design Statement in order to promote more consistency and certainty with planning decisions. This document sets out the history of the town and its architectural development and goes on to state what is and is not acceptable in future development. This should be accepted as one of the documents on which future planning policy is based and, once it is in place, all future planning applications will have to demonstrate that they comply with the requirements of the Town Design Statement.

Being mindful of the need to create employment and economic well-being in the town, any planning application which promotes business within the town is supported, provided it complies with conservation policies.

In the past year there have been cases where the work of the Planning and Highways committees has overlapped and there has been a coordinated effort on these matters. In spite of their efforts of these committees we are still waiting for satisfactory resolution of the re-instatement of the road and footpath in front of the Old Butchers' Yard development and the street lighting planned for the Church steps and the path to the Youth Club.

Annual Report of the Personnel and Protocol Advisory Group

This group consists of 5 councillors. It has continued to manage the council's responsibility to its employees, including annual reviews and any increase in remuneration due to training and experience. The committee also looks at all the protocol issues with any action of the council from the Remembrance Day service to Mayor Making and general council meetings. During this year the council has appointed a lengths-man to maintain the towns' landscape. Any changes in hours for all employees are reviewed by this committee regularly

Annual Report of the Showcase Advisory Committee

This committee consists of 6 councillors and 1 special representative. Showcase 2008 looked like it was going to be a complete washout. The weather forecast was so bad several stallholders either cancelled in advance or just didn't turn up. As it turned out, apart from one very wet patch in the afternoon between 1pm and 3pm, the predicted weather stayed away. The weather is sadly out of the Showcase Committee's control, and the forecast definitely didn't help, as less people attended than would have done otherwise.

There were, as always, various hiccups in the background. The market closed early due to the weather. The Children's Disco had to be re-arranged at short notice, the fireworks weren't as planned, and the bands for the evening entertainment weren't quite as planned. However things like this happen all the time, and it didn't stop the event overall from being a success.

Feedback from everyone has been fairly positive. Those stallholders who braved the elements did well and were happy to have attended. The street entertainers were great. The Beer Festival seemed as popular as ever. Once again, the Street Market, organised by the Axbridge Chamber of Commerce, went down very well. The band that played in the evening seemed very popular and this year's use of a lorry as a stage was particularly successful, allowing the musicians to be seen better, as well as being easier to set up and take away.

The Showcase receives a huge amount of support from local businesses and organisations as well as from the whole community. Without that support – both financial and otherwise – it would be impossible to run the event. This year we were lucky enough to raise £1750 in sponsorship to go with the match funding from Sedgemoor District Council. As funding becomes increasingly scarce, such sponsorship is even more vital than event, as the costs of putting on the Showcase only ever increase.

As with all events there are always changes and improvements to be made, and these will be carried forwards to this year's Showcase, which is now being run by Axbridge Chamber of Commerce and is currently planned for August 30th 2009.

7. Summary of Accounts

	2006-07	2007-08	2008-09
General Account			
INCOME			
Precept	£37,500.00	£46,000.00	£46,000.00
Bank Interest	£476.23	£1,106.74	£726.19
Cemetery Charges	£1,092.00	£1,338.00	£1,310.00
Allotments Rents	£195.00	£200.00	£290.00
County Council Grants	£2,589.00	£1,667.00	£12,632.00
District Council Grants	£2,779.42	£1,419.78	£938.78
Recreation Ground Grants	£18,633.51	£8,377.49	£3,113.45
Youth Shelter Grants			£2,935.50
Storage containers grants			£3,000.00
Town Boundary and Marker stones grants		£1,110.00	
Jack Todd Bequest Grant for Changing Rooms	£7,800.10	£7,800.10	£7,800.10
Other	£215.00	£130.00	£343.03
VAT refunds	£5,924.60	£1,797.24	£4,688.29

Total Receipts : £77,204.86 £70,946.35 £83,777.34

EXPENDITURE

Revenue items

Clerk's Salary and Administration	£17,715.48	£19,506.61	£20,104.12
Mayor's and Town Crier's allowances	£1,100.00	£1,100.00	£1,100.00
Changing Rooms loan repayment	£7,800.10	£7,800.10	£7,800.10
Recreation Ground management and maintenance	£7,912.35	£7,974.31	£8,661.43
Cemeteries maintenance	£1,839.43	£1,606.12	£1,668.48
Allotments lease and maintenance	£185.00	£175.00	£450.58
Town maintenance contract			£2,124.02
Meadow Street Car Park purchase expenses			£1,240.00
Promoting Axbridge	£2,262.06	£610.25	£676.08

Capital items

Play area fencing	£8,388.51		
"Baboon" play equipment	£10,245.00		
Springy Toys play equipment		£992.00	
"Rock and Cross" play equipment		£8,840.46	
Town Marker and boundary stones		£1,923.00	£560.00
Church clock striking mechanism		£1,900.00	
Benches (High St/West St & Bypass)		£1,376.75	
Parish Plan	£1,161.51	£82.51	
See-Saw play equipment			£3,113.45
Back Lane lighting and safety project			£280.25
Allotments improvements			£554.81
Cemetery access steps			£750.00
Youth Shelter			£7,206.60
Storage containers			£3,000.00
Other	£735.50	£519.00	£1,241.00

Grants made

Town Hall - general maintenance	£3,640.00	£3,640.00	£3,640.00
Town Hall - disabled access	£1,667.00		
Town Hall - paintings restoration		£1,000.00	
Planters in the Square	£300.00	£300.00	£300.00
Christmas trees and lights	£877.16	£1,141.97	£989.00
Others	£300.00	£325.00	£720.00

VAT paid	£4,592.76	£3,784.90	£3,850.89
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Total Payments : £70,721.86 £64,597.98 £70,030.81

SUMMARY of General Account

Opening Balance	£13,535.94	£20,018.94	£30,070.00
Total Receipts	£77,204.86	£70,946.35	£83,777.34
Total Payments	£70,721.86	£64,597.98	£70,030.81
Transfer from Changing Rooms Build Account		£3,702.69	
Closing Balance	£20,018.94	£30,070.00	£43,816.53

Other Accounts - Closing Balances

Changing Rooms Operating Account	-£572.08	-£1,212.41	-£1,643.06
Showcase Account	-£58.60	£0.00	£680.51
Changing Rooms Build Account	£3,702.69	£0.00	£0.00
Changing Rooms Maintenance Fund®	£5,000.00	£5,096.75	£5,186.66
Town Crier's Fund®	£233.80	£233.80	£268.80
Pageant Fund®	£3,435.60	£3,565.35	£0.00

® = Reserved Fund.

Agenda Item 9.9

Axbridge Town Council Financial Report October 2009

Bank Accounts		Account Name	£	
		Lloyds Business Account	77,030.52	
		Lloyds Current Account	4,616.23	
		Reserves Account	5,188.22	
		Total:	86,834.97	
Council Accounts		Account	£	
		General Account	83,625.73	
		Changing Rooms Operating Account	81.37	
		Car Park Account	-2,329.15	
		Showcase Account	0.00	
		Changing Rooms Maintenance Fund	5,188.22	
		Town Crier's Fund	268.80	
		Total:	86,834.97	
Receipts since last meeting				
Ref.	From	For	Value	
	Sedgemoor District Council	Precept (2nd half)	28000.00	
	Mr & Mrs Pople (t/a George Williams)	Burail	160.00	
	M Sheppard Funeral Directors	Headstone	50.00	
Payments made since last meeting for ratification				
Ref.	To	For	Value	Power
	Post Office	Tax, NI outstanding (after deducting o/p)	31.72	
Payments for authorisation.				
	Mrs V Brice	Clerks salary (October)	1039.69	S.112(2) LGA 1972
	Mr D Hogarth	Furlong Manager (October)	183.78	S.112(2) LGA 1972
	Post Office	NI and Tax (October)	167.84	
	Somerset County Council	Pension contribution (October)	229.32	LG Pension Scheme
	Mr A Laken	Town Maint. Cont.	240.00	
	Mr R Hembrow	Grass Cutting (September)	349.21	S.10 Open Spaces Act
	LTSB Commercial Finance Ltd	Printing of OYEZ (Sept)	45.00	
	Fairlands Middle School	Photocopying and paper - Aug/Sept	TBA	
	W C Maunders Ltd	Materials - L&R	33.74	
	Somerset County Council	Allotment Rent (Mar - Sept 09)	95.00	
	Sedgemoor District Council	Furlong Scavenge (April - Sept 09)	687.70	
	Sedgemoor District Council	Underlease - Furlong Field	41.25	
	West Country Groundcare Ltd	Grass Cutting (Mar-Jul) (2nd part of inv)	638.25	
	Vodafone	Council's telephone (September)	TBA	
	(Changing rooms a/c)			
	BWBSL	Water supply and sewerage	183.81	
	EDF Energy	Electricity	20.00	

		Total:	3,954.59	
	Anticipated/abeyance			
	Mr M Smith	Amended plans - handrails	tba	
	Mr J Chard	Works - Youth Shelter	tba	
	Mr J Lukins	Reimbursement of Travelling Exp	12.8	

Agenda Item 11.1

**REPORT OF THE HIGHWAYS ADVISORY GROUP MEETING
HELD ON TUESDAY 6th. OCTOBER 2009 IN THE COUNCIL CHAMBER AT 7:30 PM**

1. **Present:** Cllrs Mrs Scott, Taylor, Passey
2. **Apologies for Absence:** Cllrs Mrs Isaac, Mrs Trotman, Byrne
3. **Presentation from Axbridge Action Group (AAG):** The Chairman of AAG, Peter Harding and two other AAG members asked for Town Council support for proposals set out in the David Haire report (October 2008) along the following lines
 - 3.1. Creation of a pedestrian only area in front of Co-op and the Museum for a trial period
 - 3.2. Creation of a number of traffic-calming "gateways" in the main through route for a trial period
 - 3.3. The extension of the paving of the Square into along Meadow Street towards the car-park

RECOMMENDATION TO COUNCIL: That subject to AAG putting these same proposals to Axbridge Chamber of Commerce and to the Town Trust, and gaining their support then the Town Council should give its support to these proposals at that stage.
4. **Members considered a document produced by Compton Bishop Parish Council to be put to Somerset Highways in respect of the A38 junction at Cross.**
 - 4.1. **Members noted that the document had been produced by Compton Bishop without direct consultation with the Joint Parishes Group.**
 - 4.2. **Compton Bishop Council recommends a limit to right turns at the Cross junction to bus 126 towards Weston and so to make the Shute Shelve by-pass junction the only turn towards Cheddar.**

RECOMMENDATION TO COUNCIL: That this council supports the proposals made by Compton Bishop Council being submitted to SCC for analysis.
5. **Points for action:**
 - 5.1. **The clerk to contact police to ask for more positive action by PCSO's to remove parked cars in the Square which obstruct the Farmers' Market**
 - 5.2. **The clerk to contact volunteer painter of the Church Steps handrails to discover if a second coat of paint is to be applied – if not then Andy Laken to be asked to finish the job**
 - 5.3. **The clerk to enquire if SCC has completed its trials of "timed street lighting" so that the steps lighting**
 - 5.4. **The clerk to contact SCC about dumped rubbish at land off the by-pass beside the Youth Club building**
 - 5.5. **The clerk to forward AAG's David Haire report to SCC LTP officer, along with any other ATC policies that might be of interest.**
 - 5.6. **Members decided that the only item for budget was likely to be street lighting and signage issues**
 - 5.7. **The clerk to ask Liam Gill for progress on kerb in need of repair at Townsend and road surface in need of repair on the bypass – onto Cheddar Road.**
 - 5.8. **Rights of way either side of bypass were discussed. Cllr Mrs Scott to contact Cllr Dawn Hill to find out if "flashing lights" might be a possible way of making motorists more aware of the possibility of pedestrians crossing.**
 - 5.9. **Footpath – Old Butcher's yard – Members noted that letters had been sent to officers in both major authorities**
 - 5.10. **Signage to the car parks from the Square – the clerk to contact both Conservation Officers to see if they have discussed this matter between them and to discover likely next steps**
 - 5.11. **The clerk to inform SDC that Old Church Road sign is still in an unsatisfactory state**
 - 5.12. **Fennel Lane and Hillside_ signage is still a problem – exact name of roads unclear and the siting of signs has yet to be agreed. The clerk to contact SDC on this issue.**
 - 5.13. **Foliage at Layby – this is believed to have been cut back by Andy Laken – but SCC need to look at damaged signage and other issues at the view point**

**DRAFT Report of the Personnel and Protocol Advisory Group – Monday 28th
September 2009 at 4.30pm in the Council Chamber**

Present: Councillors Mrs J Trotman (Chairman), Mrs P Ham & Mrs V Brice.

Apologies for Absence: Councillors Mrs K Browne and J Gall

1. **Civic Lunch** – The Mayor felt that the event had been successful and guests had thoroughly enjoyed being involved in the carnival. Several guests had either given late apologies or were unable to attend on the day and, due to this and duplication of numbers, too much food had been prepared. However, the two course meal with canapés had worked well. It was felt that this civic event should remain with the carnival, subject to the carnival committee's agreement, at the present time.
2. **Mayor's Banquet** – the history of this event was discussed and members felt it important that the Mayor still hold a Mayor's Banquet to celebrate the year of the Mayor and enable him/her to invite guests who had assisted the Mayor during his/her term of office.

Recommended to Council:

- 1) that the Mayor's Banquet should be just that – the Banquet of the Mayor
 - 2) that it should remain a special event in the year of the Mayor
 - 3) that it should follow set guidelines – specifically that the format of the evening should be black tie and include a three course meal, the saying of Grace, a speech from the Mayor and a response on behalf of the guests.
 - 4) that the guest list should be at the discretion of the Mayor but must include the Sergeant at Mace, Town Bailiff, Town Crier and their respective partners – as a thank you from the Town for their specific support during the year
 - 5) that the Mayor's Allowance should be increased by £100 to cover the cost of these six tickets – and this amount be included in the budget 2010/11
 - 6) that the cost of any additional guests to be invited by the Mayor should be met by the Mayor (either through the Mayor's Allowance or personally)
 - 7) that the choice of the individual to say Grace should be at the discretion of the Mayor and does not have to be a member of the clergy
 - 8) that these changes be implemented in time for the Mayor's Banquet during 2010/11
3. **Town Clerk's Hours** – the Clerk advised that she had worked an additional 16 hours on data management, for which there was a specific budget heading. She also advised that revised pay scales had been issued, to be back dated to April 2009.
- Recommended to Council:** that the Clerk be paid for the additional 16 hours work accordingly.
4. **Chairman of Somerset County Council – Awards for Services to the Community 2009** - on-going.
 5. **Photographs of Assets** – the Clerk would email the asset register to Councillors Mrs Ham and Mrs Trotman as the basis for photographing the Council's assets.
 6. **Awards for Meritorious Service** – on-going
 7. **Civic Service** – members welcomed the idea of a Civic Service which would enable all councillors to be invited and could replace the civic lunch (currently included with the carnival) in the longer term. It was suggested that this could be held on say, the third Sunday in January, in conjunction with the church service, if acceptable to the Reverend. The service would be open to the public and invited guests could then proceed from the Town Hall to the Church and then attend the Church Rooms/Town Hall for a small reception. At present, it was felt that the incoming Mayor next year

should consider whether he/she wished to hold a Civic Service (along the lines suggested) instead of the civic lunch.

8. **Mayor's Handbook** – is being finalised.
9. **Town Hall Panels** – it was suggested that photographs of the Town, or the Lamb and Flag logo, could be printed onto material and hung on the panels in the Town Hall. This would give a very welcoming appearance whilst also improving the sound. They could be available for all town events and would be raised with the Town Trust.

Recommended to Council – that £250 be included in the budget accordingly.

10. **Apologies** – it was stressed that apologies for any group meetings should be given to the Clerk, or Chairman, with 24 hours notice, except in exceptional circumstances. Members giving their apologies on the day should do so in a telephone call, as emails may not be picked up in time.

Agenda Item 14.1

Axbridge Town Council

Car Park Management Temporary Advisory Group

Notes from the first meeting held on 5th October 2009 in the Town Hall

Attendance

Present: Councillors Hamblin, Passey, Mrs Scott, Taylor, Mrs Trotman and the
Town Clerk Mrs Brice

Apologies: Councillor Gall

Chairmanship.

Councillor Taylor agreed to chair the meetings of the group.

Car Park Name.

Members thought the car park should be renamed when the agreement with Sedgemoor ends. The group agreed that it should become "Axbridge Town Car Park" and this proposal should be put to council at the next meeting.

Legal Matters.

Sedgemoor District Council had previously offered to help with the legal requirements of running a car park. This offer will be taken up.

Policing of the car park.

This will be an important issue. One option might be to contract officers from the principal authorities to visit the car park while they are patrolling on street parking and their own off-street car parks in a scheme currently being discussed. An interest will be registered with Sedgemoor DC.

Basic Options.

The group members have concluded that there are really only two basic options one being to charge for use of the car park the other being to allow free parking. There are a lot of factors to be taken in to account to be able to make a firm recommendation. Many of these are financial. Sedgemoor District Council will be approached to see what cost information they can supply. It is anticipated that the first management scheme adopted will need to be monitored carefully and modified in the light of experience.

Items to be costed.

Resurfacing and lining
Cleaning and litter bin emptying
Gully cleaning
Lighting
Boundary, tree and grass maintenance
Insurance

Ticket machines.
Collecting, banking and accounting
of takings.
Signs
Policing
Tax

MT(06/10/09)

Agenda Item 19

Correspondence – October 2009

SDC = Sedgemoor District Council
Council

SCC = Somerset County Council

Outside Bodies

- Pageant – no longer need the Clerk to be a reference (certain requirements were needed)

Planning

- SDC -Local Development Framework Newsletter
-

Administration and Finance

- SDC – amenity grant 2010/11 – do not budget for receipt
- Zurich – response on various points and revised schedule
- SDC – Meadow Street Car Park – license information
- SCC – sustainable communities competition (now closed)
- Society of Local Council clerks – reminder can obtain discounts elsewhere
- HMRC – new account details and Employer Bulletin
- Sedgemoor Citizens Advice Bureau, Dorset and Somerset Air Ambulance and Victim Support – thank you for donation letters
- Product information – Staples and LexisNexis

Leisure and Recreation (inc changing rooms)

- Contractor – update on cricket nets installation
- Product information – Blanchere Illuminations, Gala, Littlethorpe (bus shelters), Maunders, Monster Play, Produlic, SMP, Town and Country Signs (discount) and Wicksteed
- Healthmatic – Smarter Public Conveniences

Highways

- SCC – Request for Parish Plan so they can take into account transport issues in next Local Transport Plan
- Royal Mail – new post box by doctor's surgery is operative.
- SDC – correspondence re leaning wall between St Mary's Street and Furlong – owner contacted and footpath requested to be closed.
- SCC – lighting scheme – trials continuing
- SCC – Speed indicator results
- Roadwork information – emailed to members

Cemeteries, Allotments and Open Spaces

- Equine Surface Analysis – provide risk assessments for cemetery expansions/developments
- Mendip Hills AONB – process of review and various issues including offer to attend council meeting to discuss the Management Plan
- Offer of manure for use on allotments (token charge)
- The Somerset Crane Chronicle – newsletter
- Local tenant – allotment charges
- Rural Services Network – various updates
- Mole Valley Farmers - newsletter

Green

- Fairtrade Vending – supply fair-trade vending machines
- Somerset West: Energy Bulletin
- Sort It plus – changes

General Correspondence

- SDC – Posters on services, update on Building Schools project (secondary schools) and County Councillor photo guide
- SDC – online consultation system
- Temporary Event Notice – receipted copy – Mayor's Banquet on 27 Feb 2010
- IAMCIDER – exhibition at Somerset Rural Life Museum 16th October (members)
- Kensington – produce pens with logo

14th October 2009

DIARY DATES

Axbridge Town Council meetings – Members only (except Council meetings)

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Venue</u>
Monday 19 October	Power of Well Being training	7.30pm	The Court Room, BoS
Wed 21 October	Twinning Conference	9.30am	Ilminster
Monday 26 Nov	Personnel & Protocol AG Leisure and Recreation AG	4.30pm TBC	Town Hall
Tuesday 27 October	Planning Training	6.30pm	Shipham Village Hall
Wed 28 th Oct	Cheddar Valley Strategic (Parish) Cluster Workshop Electoral Commission – Review workshop	6pm 6pm	Shipham Village Hall Sedgemoor Room, Bridgwater House
Thurs 29 th October	Power of Well Being training	7.30pm	Carhampton Village Hall
Fri 30 th Oct	North Sedgemoor Youth Work Team Showcase Day	12.30-2.30pm	Axbridge Youth Centre
Tuesday 3 rd Nov	Highways Advisory Group	7.30pm	Town Hall, Axbridge
Wed 4 Nov	Cheddar Valley Cluster Group	7.00pm	TBC
Thurs 5 Nov	Site meeting – footpath (council reps)	10am	
Sunday 8 Nov	Remembrance Muster and Service – invitation from Royal British Legion	10.30am	Town Hall, Axbridge
Monday 9 th Nov	Admin & Finance Advisory Group	7.30pm	Mornington House
Monday 23 rd Nov	Personnel & Protocol AG Leisure and Recreation AG	4.30pm TBC	Town Hall
Thursday 3 Dec	Society of Local Council Clerks – Regional Conference	10am	Gloucestershire

Other events

23 rd -25 October	SLCC National Conference 2009	2pm on 23 rd until 2pm on 25 th	Northamptonshire
24 th October	SLCC – AGM	2.30pm	Daventry
4 th November and 16 th December	Business Link – free one-to-one advice clinics – for social enterprises		Taunton
19 th November	Mendip Hills AONB Partnership Forum	10am	Cheddar Gorge
Wed 25 th Nov	AGM – Somerset Market Towns Forum - with a theme of Climate Change.	Daytime – TBC	Council Chamber, Town Hall

