

AXBRIDGE TOWN COUNCIL
Draft Minutes of the Personnel and Protocol Committee held on
Monday 5th July 2010 at the Town Hall, Axbridge

Meeting Commenced: 7.28pm
8.00pm

Meeting concluded:

Present: Councillors J Gall (Chairman), B Hamblin, Mrs P Ham and P Passey together with Mrs V Brice, Town Clerk

PS19/10 Declarations of Interest

Councillor Passey – declared a personal interest in the item on Regalia (minute PS23/10 refers) being friends with the owners of the company in Kent.

PS20/10 Minutes – 7th June 2010

RESOLVED: that the minutes of the meeting of the Personnel and Protocol Advisory Group held on 7th June 2010 be approved as a correct record and signed by the Chairman.

No members of the public were present

PS21/10 Awards for Meritorious Service – nothing to report.

PS22/10 Civic Service

The Mayor confirmed that he wished to hold a civic service, possibly on Sunday 27th February 2011. He would speak with other councils to establish how their community awards system worked, which may involve seeking nominations from the public i.e. through OYEZ.

PS23/10 Honorary Officers – New Regalia

The robes of the honorary officers needed to be replaced – beginning with the Town Crier's regalia. The Committee would seek as much information as possible on designs and ideas, and report back to the next meeting. Two possible contacts were Fairbourne Carriages in Kent and Michaels at Bristol. Councillor Mrs Ham would contact the pageant committee members for further information.

PS24/10 Armed Forces Day

A great deal of work had gone into making this Service a successful event and the messages had been sent to Yeovilton Royal Navel Air Station. It was, however, considered that in future years it would be more appropriate for interested parties to take part in one of the larger events, than hosting a small event in the Town.

PS25/10 Date of Next Meeting

RESOLVED: that the next meeting be held on Monday 2nd August 2010 (after the Planning and Licences Committee meeting, if held).

PS26/09 Exclusion of Press and Public

RESOLVED: that the press and public be excluded from the meeting for the following item of business due to the confidential nature of the business to be transacted which relate to a contract of employment.

PS27/10 Confidential Item – Changing Rooms and Furlong Manager

RECOMMENDED TO COUNCIL : that the hours allocated to the Changing Rooms and Furlong Manager be increased by 2 hours a month (to 18 hours a month) from August 2010

(with a minimal effect on the budget) and that the situation be reviewed later this year, in time for the budget setting process.

Chairman

Date