



## Co-option Notice

**AXBRIDGE TOWN COUNCIL**

has

**A VACANCY**

for a

**TOWN COUNCILLOR**

If you are interested in serving the community in this way, please contact the Town Clerk for an application form and further details (also available on the website [www.axbridge-tc.gov.uk](http://www.axbridge-tc.gov.uk) and in the Post Office)

Axbridge Town Council intends to discuss this matter at its meeting to be held on Monday 19<sup>th</sup> November 2018 at 7.30pm at Axbridge Town Hall

Completed application forms must be submitted to the Clerk by  
**Monday 12<sup>th</sup> November 2018**

Thank you!

Town Clerk: Mrs V Brice, PO Box 1184, Axbridge, BS26 2WJ  
Email: [Vicky.Brice@axbridge-tc.gov.uk](mailto:Vicky.Brice@axbridge-tc.gov.uk)  
Website: [www.axbridge-tc.gov.uk](http://www.axbridge-tc.gov.uk) Tel: 07884 264033

30<sup>th</sup> September 2018

**AXBRIDGE TOWN COUNCIL**  
**TOWN COUNCIL VACANCY**

Application to fill a vacancy for a Councillor on the above Council by co-option.

To be completed and returned to:-

Town Clerk Mrs V L Brice  
Address Axbridge Town Council, PO Box 1184, Axbridge, BS26 2WJ  
Email: [Vicky.Brice@axbridge-tc.gov.uk](mailto:Vicky.Brice@axbridge-tc.gov.uk)  
Tel: 07884 264033

By Monday 12<sup>th</sup> November 2018

The Town Council anticipates discussing this matter at its meeting on Monday 19<sup>th</sup> November 2018 at 7.30pm in Axbridge Town Hall

**Important Note:**

If successful, you will be required to complete an entry in the Town Council's Register of Members' interests. This involves registering both your interests and those of your spouse/civil partner (or person with whom you are living as such). Information required includes disclosable pecuniary interests and covers areas such as employment, sponsorship, securities, contracts, land and membership of other bodies on public record.

Full name of candidate	Mr/Mrs/Ms/Miss  First name  Other names  Surname
Address of candidate	
Contact details	Home Tel No.  Mobile Tel No.  Email address:
Will you be at least 18 years old on the date of the Meeting	Yes / No
In order for your eligibility to be confirmed please tick any of the following that apply to you	<ol style="list-style-type: none"> <li>1. On the current electoral register for the Parish/Ward (on-going requirement; you are required to remain on the register throughout your term of office) [    ]</li> <li>2. Have lived in the parish or within 3 miles of the parish boundary during the whole of the 12 months before the day of nomination &amp; election [    ]</li> </ol>

	<p>3. Main place of business during the last 12 months before the day of nomination &amp; election is based in the parish [ ]</p> <p>4. Occupy as owner or tenant property within the parish for 12 months before the day of nomination &amp; election [ ]</p>
<p>Please indicate in no more than 100 words why you would like to join the Town Council</p>	
<p>Do you have any particular interests or expertise with reference to any of the working groups/committees (see attached).</p>	
<p>You would be disqualified if you are subject to a Bankruptcy Restriction Order, or have been convicted of a criminal offence with imprisonment for 3 months or more, including suspended, within the last 5 years.</p>	<p>I am not aware of any disqualification to my serving as a Councillor</p> <p>.....</p> <p>Signed: Date:</p>

**Committees and Group**

<b>Standing Committees</b>	<b>Appeals Panel</b>
	<b>Complaints Committee</b>
	<b>Personnel and Protocol Committee</b>
	<b>Planning and Licences Committee</b>
<b>Advisory Groups</b>	<b>Administration and Finance</b>
	<b>Axbridge Youth Partnership</b>
	<b>Cemeteries, Allotments and Open Spaces</b>
	<b>Emergency Planning</b>
	<b>Highways</b>
	<b>Leisure and Recreation Advisory</b>
	<b>Facilities</b>

## Axbridge Town Councillors 2018

These are your local Town Councillors, and the Clerk to the Council. More information, including their specific roles on different committees and groups, along with email addresses, is on the Town Council website [www.axbridge-tc.gov.uk](http://www.axbridge-tc.gov.uk).

If you have any local issues you would like to raise with the Town Council, please call either the Clerk or one of the Councillors, or speak to them when you see them! You can also come along to a Town Council meeting on the 3<sup>rd</sup> Monday of the month at 7:30pm in the Town Hall.

	<p><b>Helen Bridgeman</b> 43 Old Church Road Axbridge BS26 2BE 01934 732347</p>		<p><b>Deputy Mayor Kate Browne</b> 36 Houlgate Way Axbridge BS26 2BY 01934 733208</p>		<p><b>Andy Corp</b> 46 West Street Axbridge BS26 2AD 07788 581538</p>
	<p><b>Malcolm Gould</b> 9 Starrs Close Axbridge Somerset BS26 2BZ 01934 732683</p>		<p><b>Pauline Ham</b> 15 Hippisley Drive, Axbridge BS26 2DE 01934 732062</p>		<p><b>Laura How</b> Camille Jubilee Road Axbridge Somerset BS26 2DA 07904259643</p>
	<p><b>John Kendall</b> 5 Starrs Close, Axbridge BS26 2BZ 01934 732103</p>		<p><b>Barbara Myerson</b> 38 Houlgate Way Axbridge BS26 2BY 07806 631812</p>		<p><b>Graham Page</b> Moor House Moorland St Axbridge Somerset BS26 2BA 01934 732149</p>
	<p><b>Mike Taylor</b> Mornington House Compton Lane Axbridge BS26 2HP 01934 732688</p>		<p><b>Mayor Barbara Wells</b> Mrs B Wells 49 West Street Axbridge Somerset BS26 2AA 01934 733779</p>		<p><b>Joe Williams</b> 39 West Street Axbridge Somerset BS26 2AA 07468 715590</p>
	<p><b>Town Clerk Vicky Brice</b> Axbridge Town Council PO Box 1184 Axbridge BS26 2WJ 07884 264033</p>	<p>VACANCY</p> <p>Interested?</p> <p>Please contact The Town Clerk</p>			

**Axbridge Town Council - Membership Schedule 2018/19**

		<b>2018/19</b>
<b>Part 1</b>  <b>Standing Committees</b>	<b>Appeals Panel</b>	Appoint if required – to ensure no conflict of interest. (3 councillors not on Personnel)
	<b>Complaints Committee</b>	Appoint if required – to ensure no conflict of interest.(3 councillors min)
	<b>Personnel and Protocol Committee</b>	Barbara Wells (Mayor) Kate Browne (Deputy Mayor) Pauline Ham John Kendall Barbara Myerson Mike Taylor
	<b>Planning and Licences Committee</b>	Barbara Wells (Mayor) Kate Browne (Deputy Mayor) Malcolm Gould Pauline Ham John Kendall Barbara Myerson Graham Page Mike Taylor
<b>Part 2</b>  <b>Advisory Groups</b>	<b>Administration and Finance Advisory Group</b>	Barbara Wells (Mayor) Kate Browne (Deputy Mayor) Andy Corp Pauline Ham Mike Taylor Joe Williams Vicky Brice (Clerk and RFO)
	<b>Axbridge Youth Partnership</b>	Will only appoint if required.
	<b>Cemeteries, Allotments and Open Spaces Advisory Group</b>	Barbara Wells (Mayor) Kate Browne (Deputy Mayor) Helen Bridgeman Laura How Barbara Myerson
	<b>Emergency Planning Group</b>	Barbara Wells (Mayor) Kate Browne (Deputy Mayor) Pauline Ham Barbara Myerson Graham Page
	<b>Highways Advisory Group</b>	Barbara Wells (Mayor) Kate Browne (Deputy Mayor) Helen Bridgeman Malcolm Gould Pauline Ham Barbara Myerson Mike Taylor Joe Williams
	<b>Leisure and Recreation Advisory Group (inc Changing Rooms)</b>	Barbara Wells (Mayor) Kate Browne (Deputy Mayor) Andy Corp Pauline Ham Laura How Graham Page Mike Taylor
	<b>Facilities Advisory Group</b>	Barbara Wells (Mayor) Kate Browne (Deputy Mayor) Graham Page

<b>Part 3</b>  <b>Council Representatives appointed to outside bodies</b>	Axbridge Community Partnership	Barbara Myerson Mike Taylor
	Axbridge and District Museum Trust (one app't)	Alan Wells
	Cheddar Valley Cluster Group	Mike Taylor Vicky Brice (Town Clerk)
	Neighbourhood Plan Group	Pauline Ham Barbara Wells
	Somerset Association of Local Councils (SALC)	Mike Taylor Vicky Brice (Town Clerk)
	Sports and Social Committee	Andy Corp Pauline Ham
	Town Trust/Town Council Liaison Committee	Barbara Wells(Mayor) Kate Browne (Deputy Mayor) Pauline Ham Mike Taylor
<b>Part 4</b>  <b>Council Representatives appointed specific duties</b>	Coffin Lane Group	Available member of Highways Advisory Group
	Community Table	Ad-hoc
	Emergency Planning	Pauline Ham
	Farmers Market Liaison	Vicky Brice (Town Clerk)
	OYEZ Editor and Deputy Editor	John Kendall
	Pageant Liaison	John Kendall
	Parish Path Liaison Officer	Graham Page
	Quarry Liaison Committee	Councillor Liz Scott
	School Governor/ Council Representative	Kate Browne
	Social Media Editor	To be considered in the future
Website Editor	Andy Corp	
<b>Part 5</b>  <b>Honorary Officers</b>	Sergeant at Mace	John Hawkins (appointed on 14/5/18)
	Town Bailiff	Peter Yusen (appointed on 14/5/18)
	Town Crier	Nigel Scott (appointed on 14/5/18)
	Keeper of the Bells	Town Clerk - storing the bells
	Modern Town Archivist	Vacancy

**AXBRIDGE TOWN COUNCIL**  
**Calendar of Meetings and Events 2018-2019**

Month/Date	Meetings/Events	Time	Venue
Monday 16 <sup>th</sup> April 2018	Council Meeting	7.30pm	Axbridge Town Hall
Monday 14 <sup>th</sup> May 2018	Annual Council Meeting & Mayor Making	7.30pm	Axbridge Town Hall
Monday 21 <sup>st</sup> May 2018	Council Meeting	7.30pm	Axbridge Town Hall
Monday 18 <sup>th</sup> June 2018	Council Meeting	7.30pm	Axbridge Town Hall
Monday 16 <sup>th</sup> July 2018	Council Meeting	7.30pm	Axbridge Town Hall
Monday 20 <sup>th</sup> August 2018	Council Meeting	7.30pm	Axbridge Town Hall
Sunday 9 <sup>th</sup> Sept 2018 Monday 17 <sup>th</sup> Sept 2018 Saturday 22 <sup>nd</sup> Sept 2018	Harvest Service Council Meeting Civic Lunch/Carnival	6.30pm 7.30pm 12.30pm onwards	Methodist Church Axbridge Town Hall Axbridge Town Hall
Monday 24 <sup>th</sup> Sept 2018	Strategy and Budget Meeting	7.30pm	Council Chamber
Monday 15 <sup>th</sup> October 2018	Council Meeting	7.30pm	Axbridge Town Hall
Sunday 11 <sup>th</sup> Nov 2018 Monday 19 <sup>th</sup> Nov 2018	Remembrance Day Council Meeting	11.00am 7.30pm	St John Baptist Church Axbridge Town Hall
Monday 10 <sup>th</sup> Dec 2018 Saturday 22 <sup>nd</sup> Dec 2018**	Council Meeting Father Christmas Night	7.30pm 5.00pm	Axbridge Town Hall The Square
Monday 21 <sup>st</sup> January 2019	Council Meeting	7.30pm	Axbridge Town Hall
Monday 18 <sup>th</sup> February 2019	Council Meeting	7.30pm	Axbridge Town Hall
Sunday 3 <sup>rd</sup> March 2019 Monday 11 <sup>th</sup> March 2019 Monday 18 <sup>th</sup> March 2019	Civic Service Annual Assembly* Council Meeting	3.00pm 8.00pm 7.30pm	St John the Baptist Church Axbridge Town Hall Axbridge Town Hall
Saturday 6 <sup>th</sup> April 2019 Monday 15 <sup>th</sup> April 2019	Mayor's Banquet Council Meeting	7.30pm for 8pm 7.30pm	Axbridge Town Hall Axbridge Town Hall
Monday 13 <sup>th</sup> May 2019	Annual Council Meeting & Mayor Making	7.30pm	Axbridge Town Hall
Monday 20 <sup>th</sup> May 2019	Council Meeting	7.30pm	Axbridge Town Hall

\* please note that this is a meeting of the electorate, and not a Council meeting

\*\* these dates are to be confirmed

**PTO – Meeting Schedule and Notes**

30/09/2018



### Usual Meeting Schedule

1 <sup>st</sup> Monday	Planning and Licenses Personnel and Protocol Highways
2 <sup>nd</sup> Monday	Admin and Finance
3 <sup>rd</sup> Monday	Planning and Licences Council
4 <sup>th</sup> Monday	Leisure and Recreation
Adhoc	Cemteries, Allotments and Open Spaces (usually Wednesday evening) Facilities Advisory Group

### Notes on meetings

- Meetings will only be convened if there is enough business.
- The above is only a framework which can be altered after agreement with the chairman of the meeting and the clerk.
- The Facilities Advisory Group's remit would be to seek and acquire facilities. After acquisition, facilities would be transferred to an appropriate group or committee to manage.
- Standing orders state that advisory group meetings should be held in the Town Hall, if a member of that group wishes that to be the case.