

AXBRIDGE TOWN COUNCIL



Clerk: Mrs V L Brice

Email: vbrice@axbridge-tc.gov.uk
Website: www.axbridge-tc.gov.uk

2 Woodview Road
Cheddar
Somerset
BS27 3NF

16th June 2010

Tel: 07884 264033

A MEETING OF THE TOWN COUNCIL WILL BE HELD ON MONDAY 21ST JUNE 2010 AT THE TOWN HALL, THE SQUARE, AXBRIDGE AT 7.30PM

Members of the public are welcome to attend.

.....
TOWN CLERK

AGENDA

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate.
2. Minutes of the Council meetings held on 17th May 2010 (copy available) - to approve as a correct record
3. Declarations of Interest
4. Reports: County Councillor, District Councillor and Police
5. Written reports, as appropriate from

Axbridge Action Group (available)	Somerset Assoc. of Local Councils
Axbridge and District Museum Trust (available)	Somerset Market Towns Forum
Chamber of Commerce (available)	Sports and Social
Cheddar Valley Cluster Group Meetings	Town Crier (available)
Farmers Markets	Town Trust
Pageant	Other Representatives Reports: Cluster Group (available) : Public Rights of Way update
School Governor	

***** PUBLIC PARTICIPATION *****

6. Planning
 - 6.1 To receive minutes of the meeting held on 7th June 2010 (copy available)
 - 6.2 Remit – to approve (copy available)
 - 6.3 Town Design Statement – update and plan of action
7. Administration and Finance
 - 7.1 Report of the Administration and Finance Advisory Group – June 2010 (copy available)
 - 7.2 Remit – to approve (copy available)
 - 7.3 List of cheque signatories– to approve (copy available)
 - 7.4 List of members to check monthly bank reconciliations (copy available)
 - 7.5 Grants – to consider requests from Sedgemoor Community Transport (donation) and the Carnival Committee (£120)
 - 7.6 Freedom of Information Policy, Data Protection Policy and Subject Access Request Form – to approve documents (copies available)
 - 7.7 Annual Report – to approve (copy available)
 - 7.8 Allotment rents – to consider a proposal that there is no change to the rents.
 - 7.9 Town Hall grant – to consider request (£1,820)
 - 7.10 Somerset Market Town Form – to pay for attendance (£10)
 - 7.11 SLCC Branch meeting (member attendance £15) & Cemetery Course (£40)
 - 7.12 Register of Interests – to note obligation to notify Sedgemoor District Council of changes.
 - 7.13 Financial Monthly Report and Payment of Invoices (to follow)
8. Leisure and Recreation (to include Changing Rooms)

AXBRIDGE TOWN COUNCIL

- 8.1 Report of the Leisure and Recreation Advisory Group – June 2010 (copy available)
- 8.2 Play Area and Furlong Safety Check Log – to approve
- 8.3 Youth Shelter – to consider the future
- 8.4 Soil Works on the Furlong

9. Highways
 - 9.1 Report of the Highways Advisory Group – June 2010 (to follow)
 - 9.2 Remit - to approve (copy available)
 - 9.3 Memorial Bench – Chestnut Avenue – update on site meeting and to support location, process, siting and maintenance of bench
 - 9.4 Layby – to write to Somerset County Council regarding licences
 - 9.5 Bus Stop – Cheddar Road - update
 - 9.6 Lighting – Church Steps and Back Lane – to receive an update and consider way forward
 - 9.7 Footpath – Old Butchers Yard - update

10. Cemeteries, Allotments and Open Spaces Advisory Group
 - 10.1 Town Maintenance Contractor and Allotment Report (copy available)
 - 10.2 Allotment – footpath access
 - 10.3 Somerset Hedge Group – to propose volunteer.

11. Personnel and Protocol Advisory Committee
 - 11.1 To receive minutes of the meeting held on 7th June 2010 (copy available)
 - 11.2 Remit – to approve (copy available)
 - 11.3 To approve payment to the Clerk for an 17 hours worked between 1st January 2010 and 31st May 2010.
 - 11.4 Pageant – to consider attendance by Mayors.

12. Meadow Street Car Park Management Group
 - 12.1 Report of the Management Group – June 2010 (copy available)
 - 12.2 To approve the principal regulations for controlling the use of the car park and the design of the sign (copy available)

13. Axbridge Promotions Advisory Group
 - 13.1 Modern Town Archivist – request for funding for archive copies of photos.

14. Contingencies and Emergency Plan – to consider way forward

15. Green Issues/Recycling

16. Consultation documents to include “New Electoral Arrangements for Sedgemoor” and Road Closure - Pageant

17. General Correspondence and to note Diary Dates (copy available)

cc: County and District Councillors, police and press representatives