

AXBRIDGE TOWN COUNCIL



Clerk: Mrs V L Brice

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2 Woodview Road
Cheddar
Somerset
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12th May 2010

Tel: 07884 264033

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY 17TH MAY 2010 AT THE TOWN HALL, THE SQUARE, AXBRIDGE AT 7.30PM

I trust it will be convenient for you to attend.

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TOWN CLERK

AGENDA

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate.
2. Minutes of the Council meetings held on 19th April 2010 and 10th May 2010 (copies attached) - to approve as a correct record
3. Declarations of Interest
4. Reports: County Councillor, District Councillor and Police – to include consideration of including Axbridge in a No Cold-Calling Zone
5. Written reports, as appropriate from

Axbridge Action Group (attached)	School Governor
Axbridge and District Museum Trust (attached)	Somerset Assoc. of Local Councils
Chamber of Commerce (attached)	Somerset Market Towns Forum
Cheddar Valley Cluster Group Meetings	Sports and Social
Farmers Markets	Town Trust (attached)
Pageant	Other Representative Reports: Callow Rock and Shipham Quarries Liaison Group (attached)

***** **PUBLIC PARTICIPATION** *****.

6. Planning
 - 6.1 To receive minutes of the meeting held on 5th May 2010 (copy attached)
7. Administration and Finance
 - 7.1 Report of the Administration and Finance Advisory Group – May 2010 (copy attached)
 - 7.2 Mayor's Allowance – to approve
 - 7.3 Town Crier's Honoraria – to approve
 - 7.4 Internal Audit – to report on outcome
 - 7.5 External Audit – to approve Section 1 (Accounting Statements), explanation of the variances and Section 2 (Annual Governance Statement) (copies attached)
 - 7.6 Grant Application from Axbridge Playmates
 - 7.7 Financial Monthly Report and Payment of Invoices (to follow)
8. Leisure and Recreation (to include Changing Rooms)
 - 8.1 Report of the Leisure and Recreation Advisory Group – May 2010 (copy attached)
9. Highways
 - 9.1 Report of the Highways Advisory Group – May 2010 (copy attached)
 - 9.2 Feasibility Study to improve the footway from Meadow Street Car Park to The Square – to consider pursuing
 - 9.3 Severe (Cold) Weather Action Plan – to seek approval (copy attached)
 - 9.4 Disabled Parking in The Square – to consider location of disabled parking bays and related issues.
 - 9.5 Lighting – Church Steps and Back Lane – to receive an update and consider way forward

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10. Cemeteries, Allotments and Open Spaces Advisory Group
 - 10.1 Report on the work of the Town Maintenance Contractor (copy attached)
 - 10.2 Allotment rents

11. Personnel and Protocol Advisory Group
 - 11.1 Report of the Personnel and Protocol Advisory Group (May 2010)
 - 11.2 That the Council agree, in principle, that the Clerk be paid for extra hours, for specific work, bearing in mind the budget and subject to Council approval.
 - 11.3 Co-option form – suggested revision to ascertain applicant's area of interest/expertise
 - 11.4 Pageant – to consider attendance by Mayors.

12. Meadow Street Car Park Management Group
 - 12.1 Report of the Management Group – May 2010 (copy attached)

13. Axbridge Promotions and Advisory Group
 - 13.1 Welcome to Axbridge Information Sheet - update

14. Election of Councillors to Standing Committees and Advisory Groups of the Council, as representatives for particular matters, as representatives on outside bodies, on a joint committee and the appointment of honorary offices (a list of the various committees, outside bodies and honorary offices is attached)

15. Contingencies and Emergency Plan – to consider way forward

16. Green Issues/Recycling

17. Consultation documents

18. General Correspondence and to note Diary Dates (to follow)

cc: County and District Councillors, police and press representatives